

Chairman Rick Combs called the meeting to order at 2:00 p.m. Board Members present were Rick Combs, Paul Campbell, Ric Ferenc and Dave Lane. Also present were Judy Miller – Director, Mike Keeley – Deputy Director and Becky Rudd – Clerk taking record. Ric Ferenc led the Pledge of Allegiance.

**OTHER ATTENDEES:** Shekar Jayaraman – Field Liaison

**APPROVAL OF MINUTES:**

**2009-64** – Paul Campbell made the motion to accept the minutes of the May 5, 2009 and May 18/May 26, 2009 Board Meetings. Ric Ferenc seconded the motion. Upon roll call, all Members voted “yes”.

**APPROVAL OF BILLS:**

**2009-65** – Dave Lane made the motion to accept the June Bills. Paul Campbell seconded the motion. Upon discussion Rick Combs asked the Director and Deputy Director to hold and not pay as many bills as possible so they can be approved by the Board. He realizes some of them do require payment before the meeting to avoid late fees. Upon roll call, Dave Lane – “yes”, Paul Campbell – “yes”, Ric Ferenc – “abstained” and Rick Combs – “yes”. Let the record reflect Ric Ferenc did not want to vote on his own reimbursement for Board Member Training expenses.

**COMMUNICATIONS:** Director Miller explained and showed the Board “Voting Information Brochures” received from the Secretary of State’s Office.

**CERTIFICATION OF MUNICIPAL PETITIONS:**

Director Miller explained the Municipal Office Petitions that need to be certified. There are two (2) Judge of Municipal Court positions; they have different term ending dates. James Shriver filed for the January 1, 2010 term ending date and Tom Herman filed for the January 2, 2010 term ending date. The signatures were verified and the petitions were found to be valid.

**2009-66** – Ric Ferenc made the motion to approve the two petitions that were filed for the Judge of Municipal Court. Dave Lane seconded the motion. Upon roll call, all Members voted “yes”.

Director Miller explained to the Board that two (2) Petitions were filed for Clerk of Municipal Court by Timothy Rudd and Gregg Conrad. Both petitions were verified and found to contain enough valid signatures. Judy brought to the Board’s attention that on part petition #2 of Gregg Conrad’s petition that when one of the signers filled in the date portion of the petition the 2009 could be interpreted as 2004.

Also on part petition #3 on the Nominating Petition portion Gregg transposed the term commencing date, he wrote down 2001 instead of 2010. Upon discussion Ric Ferenc inquired what the Secretary of State's Office position was on this. He knew in the past an error in the Nomination Petition portion was not a fatal error. Judy stated that these are Board decisions and not considered a fatal error. Dave Lane did not feel that Mr. Conrad was being misleading and that it was a clerical error. Gregg Conrad would still have enough valid signatures without part petition #2 or #3. Rick Combs felt it was obvious that it was a clerical error.

**2009-67** – Dave Lane made the motion to accept the two (2) Petitions for Clerk of Municipal Court. Paul Campbell seconded the motion. Upon roll call, all Members voted "yes".

### **DIRECTOR'S REPORT:**

Director Miller reported on Advisory 2009-04 (May 18, 2009). This advisory deals with the circulator requirements on candidate petitions. No longer does the circulator have to be an Ohio resident or an Ohio elector. They still must provide their address. Local Option petitions do not have the residency or elector circulator requirements.

Director Miller gave the Board Members a draft of Directive 2009-xx, June x, 2009. This deals with the County Board of Elections "Election Administration Plan". The purpose of this directive is to develop clear and consistent guidelines for Election Administration Plans that each Ohio county board of election will be required to develop. The OAEO (Ohio Association of Election Officials) had a workshop during the SOS Summer Conference where it was learned that Lorain County has such a plan that can be used as a prototype. They will send a copy to each county. Judy feels we should have enough time to complete the Plan. She will submit the Plan to the Board before it is forwarded to the Secretary of State's Office

Rick Combs inquired about the Personnel Manual. Judy stated Mike was working on it and they would be going over it. Rick asked that they have it ready to present at the December Meeting.

Judy and Mike attended a 2010 Budget Meeting. Judy gave the Board Members copies of the draft that pertained to the BOE. She also gave the Board copies of "Current Balances and Estimated Year End Balances" for the office. Judy also advised the Board that next year the "Server" will need to be replaced. The money (estimated \$10,000-\$12,000) allowed for the Server was removed from our budget. Rick Combs said to document everything that the Board of Elections needs and if it is necessary, to do an appropriation change. Ric Ferenc suggested including a caveat to the budget because of the unpredictability of Special Elections and also footnoting that we have returned unused monies in the past.

Judy presented the Board with a printout of the offices that are on the November General Election Ballot and who have filed to date. She also stated it has been a low turnout of people asking for and filing their petitions.

Judy brought to the attention of the Board that the office staff has been supporting the annual CASA (Court Appointed Special Advocate Program for Children) event for several years with the Treasurer's Office. This year our basket was the winning basket and the offices were awarded the traveling trophy. **2009-68** – Paul Campbell made the motion for the Board to recognize the staff for their Community Service as communicated through the Director and Deputy Director. Ric Ferenc seconded the motion. Upon roll call, all Members voted "yes".

**DEPUTY DIRECTOR'S REPORT:**

Deputy Director Keeley reported to the Board that there are three (3) Polling Places that need to be relocated. The Stonelick Township Firehouse #2, 5750 Stonelick-Williams Corner Road, (SK-C, D & G-1,277 voters) advised that we could no longer use their facility. The Fire Department plans on using their building more. There is a Church just past the Firehouse and Mike has talked to their pastor, Ron Meadows, about using their facilities as a Polling Location. Mr. Meadows will contact Mike in a few weeks with an answer. Mike has not been able to visit the Tealtown Softball facility but plans on seeing it in the next few weeks. Mike enjoyed the SOS Summer Conference.

**RESOLUTIONS:**

The Board signed the Resolution commending Timothy R. Rudd's service as a Board of Election Board Member.

**EXECUTIVE SESSION:** None.

Shekar advised the Board that he would be providing outreach programs this summer. He would add anything to his agenda that the Board, Director and Deputy Director would like him to address.

**NEXT MEETING DATES AND TIMES:**

July 23, 2009 at 2:00 p.m., July Regular Monthly Board Meeting,  
August 27, 2009 at 2:00 p.m., August Regular Monthly Board Meeting and  
Certify Candidate and Local Option Petitions to the November 3, 2009  
General Election Ballot.

**ADJOURNMENT:**

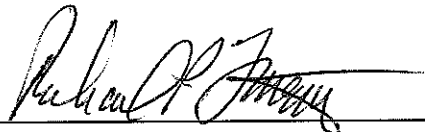
2009-69 – At 3:04 p.m. Dave Lane made the motion to adjourn. Ric Ferenc seconded the motion. Upon roll call, all Members voted “yes”.




**Rick W. Combs – Board Chairman**



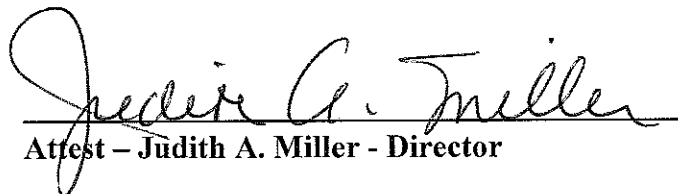
**Dave A. Lane – Board Member**



**Richard P. Ferenc – Board Member**



**Paul L. Campbell – Board Member**



Attest – Judith A. Miller - Director

# APPROVAL OF BILLS FOR REGULAR BOARD MEETING

## JUNE 25, 2009

VENDOR	DESCRIPTION OF PAYMENT	ACCT.	AMOUNT
<b>INVOICES PRE-APPROVED BY DIRECTOR OR DEPUTY:</b>			
ALPINE VALLEY	BOTTLE WATER	5999	\$ 41.15
ALPINE VALLEY	BOTTLE WATER	5999	\$ 28.20
DAYTON LEGAL	WINDOWS ENVELOPES	5720	\$ 475.02
DAYTON LEGAL	LETTERHEAD - 2,000 SHEETS	5720	\$ 301.08
DE LAGE LANDEN	PAYMENT ON COPIER FOR JUNE	6123	\$ 147.00
DONNELON MCCARTHY	COPIER MONTHLY MAINT.	6123	\$ 233.06
E. S. & S.	AUTO HEADPHONE	5729	\$ 29.70
RIC FERENC	MEAL, MILEAGE & OTHER REIMBURSEMENT	5471, 5475, 5479	\$ 143.50
J. ROBERT TRUE	PHONE BILL FOR MAY	6361	\$ 1,106.69
JACKIE SMITH	MEAL & OTHER REIMBURSEMENTS - SUMMER CONF.	5471, 5479	\$ 76.17
OFFICE DEPOT	COPY PAPER	5729	\$ 203.70
PITNEY BOWES	POSTAGE MACHINE PAYMENT FOR JUNE	5453	\$ 242.74
RUTH ANN WERNER	MEAL, MILEAGE & OTHER REIMBURSE-SUMMER CONF.	5471, 5475, 5479	\$ 216.36
SAMS CLUB	ANNUAL CLUB MEMBERSHIP		\$ 25.27
<b>INVOICES TO BE APPROVED BY BOARD MEMBERS:</b>			
EDNA OWENS	MEAL & OTHER REIMBURSEMENTS - SUMMER CONF.	5471, 5479	\$ 60.18
E. S. & S.	AUTOMARK REPAIR	6121 & 5571	\$ 93.98
JUST SIGNS	REMOVE/INSTALL 2 NAMES ON B.O.E. FRONT WINDOW	5599	\$ 52.50
MIKE KEELEY	MEAL, MILEAGE & OTHER REIMBURSE-SUMMER CONF.	5471, 5475, 5479	\$ 235.35
STAFF SALARIES	PAY PERIOD 5-17-09 TO 5-30-09	5112	\$ 13,551.20
BOARD SALARIES	PAY PERIOD 5-17-09 TO 5-30-09	5116	\$ 1,905.97
STAFF SALARIES	PAY PERIOD 5-31-09 TO 6-13-09	5112	\$ 13,551.20
BOARD SALARIES	PAY PERIOD 5-31-09 TO 6-13-09	5116	\$ 1,905.97
	<b>TOTAL:</b>		<b>\$ 34,625.99</b>

## RESOLUTION

MOTION by Rick Combs, seconded by Paul Campbell that the following resolution be adopted:

WHEREAS, Timothy R. Rudd was appointed to be a Member of the Clermont County Board of Elections on March 1, 2004, following the resignation of Richard P. Ferenc; and

WHEREAS, he was recommended by the Clermont County Republican Party and appointed by the Honorable J. Kenneth Blackwell (1998-2006), Secretary of State of the State of Ohio in 2004 and was re-appointed in 2008 by the Honorable Jennifer Brunner (2008-2009), Secretary of State of the State of Ohio; and

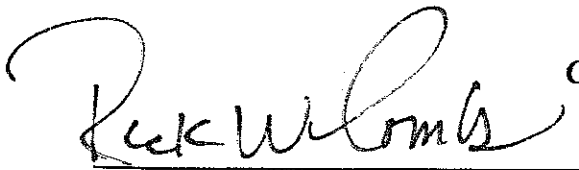
WHEREAS, he worked with Board Members: Myers Deel (1998-2006), Priscilla O'Donnell (1998-2006), Paul Campbell (2003-2009), Dave Lane (2006-2009) and Rick Combs (2006-2009), and Directors: Danny Bare (2001-2006), Mike Keeley (2006-2008) and Judith A. Miller (2008-2009) and Deputy Directors: Kathy Jones (1992-2006), Judith A. Miller (2006-2008) and Mike Keeley (2008-2009) and Staff Members: Virginia Flynn, Ruth Ann Werner, Bonnie Carlier, Kim Beard, Jackie Smith, Tonia Blackburn, Edna Owens, Becky Rudd and Donna Brittain, and thousands of Pollworkers.

WHEREAS, on April 10, 2009, Timothy R. Rudd resigned as a member of the Clermont County Board of Elections to run for re-election as Clerk of the Clermont County Municipal Court; and

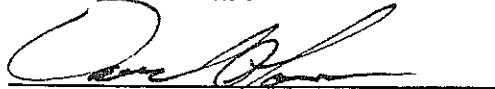
WHEREAS, his dedication to the Board has been outstanding in that he has always been available for any necessary assignment and has impartially, effectively and intelligently administered the election laws of the State of Ohio; and

NOW THEREFORE, be it resolved that the Clermont County Board of Elections expresses it's appreciation to Timothy R. Rudd for giving himself in dedication and sincerity as a Member of the Clermont County Board of Elections. That the Board further commends him for his time, continued effort and cooperation during the seventeen (17) elections conducted during his term of service. That this Resolution be spread on the Minutes of the Board and an appropriate copy be certified to Mr. Rudd and a copy forwarded to the Ohio Secretary of State.

Adopted this 25th day of June, in the year of our Lord, Two Thousand and Nine.

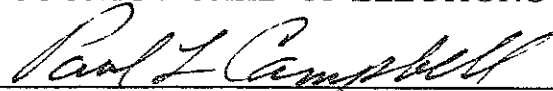


Rick W. Combs

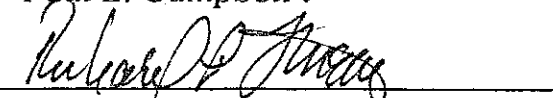


David A. Lane

### CLERMONT COUNTY BOARD OF ELECTIONS



Paul L. Campbell



Richard P. Ferenc