

Chairman Tim Rudd called the Meeting to order at 10:05 a.m. Rick Combs led the Pledge of Allegiance. Board Members present were Tim Rudd, Dave Lane, Rick Combs and Paul Campbell. Also present were Judy Miller – Director, Mike Keeley – Deputy Director and Becky Rudd – Clerk taking record.

OTHER ATTENDEES: Keith Corman – SOS Field Liaison.

APPROVAL OF MINUTES:

2012-06 – Paul Campbell made the motion to accept the minutes from the January 19, 2012 Regular Board Meeting. Rick Combs seconded the motion. Upon roll call, all Members voted “yes”.

APPROVAL OF BILLS:

2012-07 – Dave Lane made the motion to accept and pay the February bills. Rick Combs seconded the motion. Upon discussion, Rick inquired about the ES&S entry for \$17,430. Mike explained per Directive 2011-48, all M100 PCMCIA cards must be replaced every five years. He emailed Steve Rabolt (County Administrator) asking if this should come out of the original \$350,000 Long Term Capital Improvement or if they want to make a separate budget adjustment. Mr. Rabolt had not replied yet. Paul inquired about RB Printing. Judy stated we have been using them for a couple of years and they are almost a third less than other vendors are. They are local and several county offices are using them. Upon roll call, all Members voted “yes”.

PUBLIC TEST FOR THE MARCH 6, 2012 PRIMARY ELECTION:

Dave and Rick observed Nick Sommer run the Test Deck thru the 650 scanner. Tim read the Test Deck while the other Board Members hand tallied the results. They found the results to match and that the Ballot Scanner was counting accurately.

2012-08 – Dave Lane made the motion to accept the Results of the Public Test. Rick Combs seconded the motion. Upon roll call, all Members voted “yes”.

DIRECTOR’S REPORT:

Judy advised the Board that the total of the registered voters for this election is 128,268. She gave the Board Members a breakdown of the party counts.

To date there have been 3,697 Absentee Ballots issued, 26 UOCAVA, 3,343 issued by mail and 328 issued in the office. The total returned to date is 1,842, 3 UOCAVA, 1,534 mail issued ballots and 305 office issued ballots. We have projected about 10,000 absentees for this election.

The nursing homes were scheduled and we have voted about half of them.

We scheduled 19 Poll Worker Training Classes. They are being held at the Eastgate Holiday Inn and two evening classes are scheduled at the Administration Building in the Commissioner's Office. Judy stated that this has been a very successful training session. We are holding the classes by the poll worker position, having all presiding judges or provisional clerks or ballot judges trained separately. This allows us to concentrate on their position for the majority of the class, but still discuss the other positions and how they relate to each other. Gregg Conrad and Judy have been conducting the classes with Bonnie Carlier or Ruth Ann Werner closing the classes. Rick stated that he still wants an equal amount of party affiliation at the classes and does not like having the classes in the Commissioner's Office. Rick also mentioned that he had been approached about using the Red Barn for the classes. Judy stated that the facility is not suitable (acoustics etc.) for the classes. The Holiday Inn has gone out of their way for us.

Dave stated the he wanted to bring to the Board's attention what an outstanding job Gregg Conrad has been doing with the training, and an issue proposed that we use Gregg on a full-time/part-time basis and increase his compensation a little bit. This is an issue he would like to deal with now. He hasn't heard any complaints about Gregg and feels if we want to keep him around and want this type of quality employee, we should take action and tie him up for the rest of the year or on an as-needed basis at the discretion of Mike and Judy. Judy added that the quality of what he has brought to the table for this Board has been above \$10.00 an hour. Judy will write out a plan showing that we do need 2 full-time and 2 part-time employees. Rick asked if Mr. Conrad would be a consideration for a full-time position. Judy stated that a full-time person would have to have good clerical skills.

Tim asked if the issue was compensation, and not the fact of being a part-time person. Paul stated he has filled in, in several different areas of the operations. He has done about 65% of the training classes. Rick stated that he does not have a problem with Mr. Conrad, he has always gotten along with him very well, as far as the training, he is a teacher by training. Rick doesn't have a problem with using him up to 1040 hours and paying him a little more for that designation as an instructor. He would also like a competent Republican to also be in that process and get them to the point that we don't have to have the regular office staff and Director or Deputy Director away from the office doing training. Tim stated that we need a complete position description. Paul asked if we could deal with Gregg Conrad before we get into finding another person. Judy added that we could have "step level one" and "step level two" part-time people and Gregg can be a "step level two" at \$15.00 an hour. Tim stated he hears what is being said but he will not shoot the morale with the rest of the staff, who has to pull off an election, by bringing somebody in and pay them beyond what the starting wage is. Dave added that the starting wage is someone with benefits. Tim stated the benefit argument does not cut water with him, that is the status of being part-time. Rick asked what if we did give him \$15.00 and he goes to full-time, is he going to make less money being full-time? Judy added that he would not be new. Tim asked if an employee after three years makes \$15.00 an hour. Our newest hire makes just over \$13.00 an hour. Paul added that maybe one of the problems of getting the people to do the work is because we start at \$12.00 an hour instead of \$15.00. Tim stated that retired schoolteachers sub for about \$80.00 a day which comes to about \$10.00 an hour. Dave stated that ever since he came on this Board that talking about the work load and the need to get help and he is proposing that we get help from someone that has demonstrated that he can do the job and do the job well. If we don't compensate people they are not going to stay around. Rick added that he is not prepared to vote to pay someone \$15.00 an hour.

Dave stated that we needed to move on but wanted to go on the Record as saying “he doesn’t think either one of you (Rudd and Combs) are acting in the best interest of this Board. Whenever it comes to money and compensating these people you’ll find every reason in the world not to compensate them or not compensate them fairly”. Rick stated that he (Lane) needed to go back in the minutes and you’ll find that is not true, he and Paul Campbell wanted to pay more people, other people that were making less money more money than just paying people for time. I (Combs) am here telling you I will never vote on paying anyone more money part-time than a full-time person makes because he doesn’t care what their skill level is, they are here full-time, they’ve got to have in theory more knowledge, more skill sets in the election process than someone that works part-time and if you are true we are doing something wrong at the Board level. Dave added that we absolutely are. Let’s leave things that way they are.

Judy discussed the vacancy in the Commissioner’s seat with the resignation of Archie O. Wilson on February 2, 2012. The Commissioners appointed Tom Blust to serve as the interim Commissioner until an appointment is made by the Republican Central Committee. The Republicans have 45 days after February 2nd to make an appointment. Both Political Parties have until August 13, 2012 to complete Form-Certificate #289 to select a candidate to run for the Unexpired Term in the November 6, 2012 General Election. Judy submitted the proper forms to the Secretary of State. The Board is not required to send the forms to the Political Parties but Judy advised that she will make sure they receive them. Tim added that regarding the Appointment, it is up to the Party to send it to both the BOE and the SOS.

Polling Place Relocation:

Mike advised the Board regarding the Milford Jr. High as the Polling Location for Precincts MI-H (624 Voters), MI-R (790 Voters) & MI-C1C (700 Voters) which has a total of 2,114 Voters. (The alternate location that the school wanted us to use was inadequate.) Mike and Kim Beard checked out the Milford Assembly of God Church and stated that they are happy to have us. It has plenty of parking and is handicap assessable by two entrances.

The Precincts located at the Harvest Point Church - SK-C (631 Voters), SK-D (380 Voters) & SK-G (371 Voters) have a total of 1,382 Voters and can be moved to the Clermont County Fairgrounds All Purpose Building. We paid the church \$75 for set up and now they want \$300 or do not use the church, this is what prompted the move. (This would have all of Stonelick Township voting at the Fairgrounds.) The building can handle all of the Precincts and the Fair Board is glad to have us. All effected voters were mailed a notice regarding the Polling Place changes. It will appear in papers and we will also have banners made and placed at the old polling sites advising of the change.

2012-09 – Rick Combs made the motion to move the precincts of Miami Township H, R & C1C from the Milford Jr. High to the Milford Assembly of God Church, 1301 St. Rt. 131, Milford and the precincts from the Harvest Pointe Church to the Clermont County Fairgrounds All Purpose Building, 1000 Locust, Owensville. Paul Campbell seconded the motion. Upon roll call, all Members voted “yes”.

Referral to Ohio Elections Commission:

Judy advised the Board of four Committees to be referred to the Ohio Elections Commission for Campaign Finance violations. They are the committees of Susan Elliott (late filing), Jeff Johnson (late filing) Paul Vanderbosch (late filling of the Designation of Treasurer) and the Milford Community Firefighters Club Levy (late filing of the Designation of Treasurer and report).

2012-10 – Paul Campbell made the motion to “Refer” the four late filings of Susan Elliott, Jeff Johnson, Paul Vanderbosch and the Milford Community Firefighters Club Levy to the Ohio Elections Commission. Rick Combs seconded the motion. Upon roll call, all Members voted “yes”.

Employees:

Judy advised the Board that she and Mike completed an employee evaluation on one of the two remaining employees. Judy consulted Elizabeth Mason regarding this matter. The Board reviewed the evaluation.

DEPUTY DIRECTOR’S REPORT:

Deputy Director Keeley advised the Board of a Records Request by Curt Hartman regarding his voting record. The Ohio Republican Party made a decision that a candidate for the State Central Committee must have voted Republican for a specific amount of years (this ruling could be rescinded). Tim thinks the ruling is that the candidate must have requested a Republican ballot and Mr. Hartman was issued and received a Republican ballot, but was not counted.

Mike addressed the issue of the traffic at the (8) West Clermont Elementary Schools during the Primary Election. The school does not have busing and the traffic is more congested at the beginning and end of the school day. Mike has been in contact with the school and they have a plan of action, sending home flyers and robo calls advising of Election Day and the additional traffic. The early Pre-Work Voters and the evening After-Work Voters should not be affected. Rick added that two of the schools have SRO’s (School Resource Officers) and suggested that Mike contact with them.

We contracted with Commercial Works again for the voting equipment deployment starting February 29. We are prepared to pack the bins and the Presiding Judges will pick up their supplies on Saturday, March 3rd (8:00 am – 12 noon).

Mike brought to the Board’s attention that on three separate occasions, customers commended Tonia Blackburn on her job performance.

RESOLUTIONS: None.

EXECUTIVE SESSION: None.

NEXT MEETING DATE AND TIME:

2012-11 – Rick Combs made the motion for Board Reorganization during the March 6, 2012 Primary Election Day Meeting. Paul Campbell seconded the motion. Upon roll call, Rick Combs – “yes”, Paul Campbell – “yes”, Dave Lane – “abstain” and Tim Rudd – “yes”.

March 6, 2012 at 6:30 a.m., Primary Election Day Meeting and Board Reorganization

March 19, 2012 at 9:00a.m., Open Official Canvass.

March 27, 2012 at 10:00 a.m., Certification of Primary Election and Regular Monthly Board Meeting.

ADJOURNMENT:

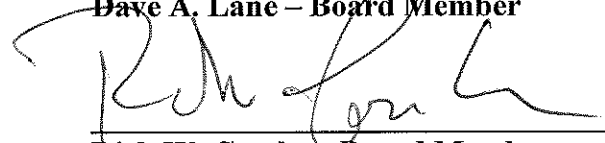
2012-12 – At 10:50 Rick Combs made the motion to adjourn. Paul Campbell seconded the motion. Upon direction from the Chairman, all Members answered “aye”.



Timothy R. Rudd – Board Chairman



Dave A. Lane – Board Member



Rick W. Combs – Board Member



Paul L. Campbell – Board Member



Attest – Judith A. Miller - Director

**APPROVAL OF BILLS FOR REGULAR BOARD MEETING
FEBRUARY 23, 2012**

VENDOR	DESCRIPTION OF PAYMENT	AMOUNT
INVOICES APPROVED BY BOARD MEMBERS		
ABLE AWARDS	2-BANNERS FOR POLLING PLACE CHANGES	\$ 252.00
ALPINE VALLEY	BOTTLED WATER	\$ 48.50
BARRETT BROTHERS	60 PROV. & POLL BOOKS	\$ 571.00
BARRETT BROTHERS	VOTER REGISTRATION CARDS	\$ 793.00
BARRETT BROTHERS	PRECINCT KITS - MARCH PRIMARY	\$ 4,429.00
BATAVIA ELECTRIC	7 - 12-VOLT BATTERIES	\$ 157.50
KIM BEARD	MILEAGE REIMBURSEMENTS	\$ 26.64
PAUL CAMPBELL	MEALS & MILEAGE REIMBURSEMENTS-WINTER CONF.	\$ 154.31
CLERMONT SUN	ADVERTISING - CLOSE OF REGISTRATION	\$ 444.00
GREGG CONRAD	MILEAGE REIMBURSEMENTS	\$ 60.50
DAYTON LEGAL	FORM 12-A I.D. ENVELOPES (5,000)	\$ 1,090.00
DAYTON LEGAL	VOTER I.D. CARDS (15,000)	\$ 645.00
DAYTON LEGAL	FORM 12 - F A.V. RETURN ENV. (14,000)	\$ 1,267.84
DAYTON LEGAL	TEST BALLOTS	\$ 511.06
DAYTON LEGAL	TEST BALLOTS	\$ 1,074.10
DAYTON LEGAL	ABSENTEE BALLOTS	\$ 13,223.60
DAYTON LEGAL	12 - B PROVISIONAL ENVELOPES -CANARY YELLOW (5,500)	\$ 1,210.00
DAYTON LEGAL	WHITE A.V. BOOKLET ENVELOPES (10,000)	\$ 960.60
DELAGE LANDEN	RENTAL ON COPIER 01-15-11 TO 02-14-12	\$ 340.80
DONNELLON MCCARTHY	BLACK AND WHITE COPIES	\$ 247.55
DONNELLON MCCARTHY	COLOR COPIES	\$ 580.13
ELECTION ADMIN. REPORTS	SUBSCRIPTION FOR ELECTION ADMIN. REPORT	\$ 219.00
ENQUIRER MEDIA	ADVERTISING - CLOSE OF REGISTRATION	\$ 732.93
E. S. & S.	M-100 PCMCIA CARDS (210 CARDS)	\$ 17,430.00
HATHAWAY STAMPS	2 SELF INKING STAMPS - ADDRESS	\$ 68.40
HOLIDAY INN	RENT FOR TRAINING CLASSES	\$ 869.93
INTAB	1,500 RED LOCKS	\$ 292.55
J. ROBERT TRUE	PHONE BILL - JANUARY 2012	\$ 332.41

**APPROVAL OF BILLS FOR REGULAR BOARD MEETING
FEBRUARY 23, 2012**

MIKE KEELEY	REIMBURSEMENT FOR WINTER CONFERENCE	\$ 151.96
MILLENNIUM BUSINESS SYSTEMS	REPAIR ON OKI C9600 PRINTER	\$ 105.00
OFFICE DEPOT	ENVELOPES	\$ 41.48
OFFICE DEPOT	MISC. OFFICE SUPPLIES	\$ 54.08
OFFICE DEPOT	THERMAL ROLLS OF TAPE	\$ 155.40
OFFICE DEPOT	MISC. OFFICE SUPPLIES	\$ 78.20
OFFICE DEPOT	PAPER, TONER & MISC.	\$ 579.99
OFFICE DEPOT	THERMAL ROLLS OF TAPE	\$ 54.39
OFFICE DEPOT	MISC. OFFICE SUPPLIES	\$ 6.66
OFFICE DEPOT	MISC. OFFICE SUPPLIES - COPY PAPER	\$ 245.35
OFFICE DEPOT	TAPE FOR THE LABEL MAKER (5 PACKS)	\$ 44.35
OFFICE DEPOT	RUBBER BANDS	\$ 22.70
OFFICE DEPOT	LABELS	\$ 85.80
EDNA OWENS	MILEAGE REIMBURSEMENTS	\$ 77.29
PAPERWORKS	COLOR PAPER	\$ 45.96
PITNEY BOWES	POSTAGE MACHINE RENTAL - JANUARY	\$ 321.29
PITNEY BOWES	POSTAGE MACHINE RENTAL - FEBRUARY	\$ 321.29
RB PRINTING	ENVELOPES, STOP SIGN FLYERS, HOT LINE, INSTRUCT.	\$ 2,604.91
RB PRINTING	ENVELOPES, POLL PLACES CHANGE FLYERS ETC....	\$ 4,183.49
SAMS CLUB	10 FOLDING TABLES & 2 TAPE GUNS	\$ 672.66
NICK SOMMER	MEMORY CARD	\$ 35.13
STAFF SALARIES	PAY PERIOD 01-09-12 TO 01-22-12	\$ 16,052.05
BOARD SALARIES	PAY PERIOD 01-09-12 TO 01-22-12	\$ 1,953.40
TEMPORARY EMPLOYEES	PAY PERIOD 01-09-12 TO 01-22-12	\$ 620.00
OVERTIME	PAY PERIOD 01-09-12 TO 01-22-12	\$ 162.44
STAFF SALARIES	PAY PERIOD 01-23-12 TO 02-05-12	\$ 15,851.42
BOARD SALARIES	PAY PERIOD 01-23-12 TO 02-05-12	\$ 1,953.40
TEMPORARY EMPLOYEES	PAY PERIOD 01-23-12 TO 02-05-12	\$ 1,922.50
OVERTIME	PAY PERIOD 01-23-12 TO 02-05-12	\$ 53.23
	TOTAL:	\$ 96,488.17