

Chairman Tim Rudd called the meeting to order at 10:00 a.m. Dave Lane led the Pledge of Allegiance. Board Members present were Tim Rudd, Dave Lane and Paul Campbell. Rick Combs was absent. Also present were Judy Miller – Director, Mike Keeley – Deputy Director and Becky Rudd – Clerk taking record.

OTHER ATTENDEES: Andrew Williams – SOS Liaison arrived at 10:23 a.m.

APPROVAL OF MINUTES:

2014-01 – Paul Campbell made the motion to approve the minutes of the December 12, 2013 Regular Board Meeting. Dave Lane seconded the motion. Upon roll call, all Members present voted “yes”.

APPROVAL OF BILLS:

2014-02 – Dave Lane made the motion to accept and pay the bills. Paul Campbell seconded the motion. Upon roll call, all Members present voted “yes”.

OPENING OF BIDS FOR PRINTING BALLOTS:

Director Miller stated that she received two Bids on the Printing of Elections Ballots; one from ES&S and the other from Integrated Voting Solutions. The Close of Bids was today at 10:00 a.m. The Bid from ES&S was inadvertently opened by a staff member but was not looked at. Both companies submitted acceptable bonds. The Board discussed the bids from each company. The Bid from Integrated Voting Solutions was itemized and needed to be calculated to determine the actual cost per ballot. The Board decided to table the discussion until the Director can properly calculate the Bids and will hold a Special Meeting on January 29, 2014 at 10:00 a.m. to award the Bid.

DIRECTOR’S REPORT:

Director Miller advised the Board that the 2014 Budget was approved by the Commissioners. We asked for 1.3 million and were appropriated 1.26 million.

Tim asked if we had heard back from the Prosecutor’s Office regarding the medical insurance. Judy stated that she and Mike were still compiling information and had not sent the letter to them yet.

Request of Renewal of ES&S Professional Services Agreement – 2014

Judy advised the Board that Jerry Amick (ES&S) wants a “renewal commitment” for the (ES&S) Professional Services Agreement. It doesn’t formally run out until June 2014. They are suggesting we renew for 24 days, Judy feels that 20 days will work and we can always add the days on if needed. With a contract the cost is \$1,450 per day and without the contract it is \$1,530 per day.

2014-03 – Paul Campbell made the motion to Request a Renewal from ES&S for 20 days of Professional Services Agreement at \$1,450 per day. Dave Lane seconded the motion. Upon roll call, all Members voted “yes”.

Election Commission Referrals:

Judy advised the Board of the Candidates that were in violation of their Campaign Finance Reports. They either did not file a report, filed their report late or made expenditures before filing their Designation of Treasurer.

2014-04 – Dave Lane made the motion to refer the candidates that have been identified by the staff to the Ohio Elections Commission for violations as specified. Paul Campbell seconded the motion. Upon roll call, all Members voted “yes”.

IACREOT Membership:

Judy reported to the Board that she received the renewal application for membership to IACREOT. She added that it was a very valuable experience to attend the National Convention. The cost to renew is \$195 for the first person and \$145 for the second.

2014-05 – Dave Lane made the motion to renew the membership to IACREOT in the sum of \$340 (2 memberships). Paul Campbell seconded the motion. Upon discussion Paul asked if names had to be associated with the membership and Judy stated that they did. Tim stated that it would be nice to be able to buy one membership and have a rotating Board Member to attend. After looking at the renewal notice a Member at Large can be purchased for \$195. Upon roll call, all Members voted “yes”.

Judy brought to the Board’s attention a letter from Charles Stokes. Mr. Stokes filed a petition that was not valid for the November 2013 General Election (he did not withdraw this petition). He then had another person submit a petition, on his behalf, to be a write-in (he was not eligible to be a write-in candidate). Our clerk took in the write-in petition and another \$30 filing fee, not knowing or realizing he was not an eligible candidate. In this letter Mr. Stokes is asking the Board to refund his filing fees of \$60.

2014-06 – Paul Campbell made the motion to refund Mr. Stokes \$30 for the filing fee of the second petition with an explanation of why we only refunded \$30. Dave Lane seconded the motion. Upon roll call, all Members voted “yes”.

Judy reviewed the OAEO Conference with the Board. She stated it was a good conference and added that most of what was discussed we are already doing. She added another County received an award for the way they advertise for poll workers which is something we had already done. Judy also advised the Board that at the close of conference during the awards presentation she was awarded the Democrat Ohio Election Official of the Year. She was very pleased and honored to receive the award and added that she attributes receiving the award to having a terrific staff to work with and she would have never received the award without them as the office works like a team.

DEPUTY DIRECTOR’S REPORT:

Deputy Director Keeley stated that with Judy receiving this award it would have been nice if the Secretary of State’s Office had notified the Board so they could have attended, and asked Andrew Williams to relay this information.

Mike stated that the Secretary of State advised at the conference and is putting out a Directive defining the absentee voting hours as Monday – Friday 8:00 am to 5:00 pm thru May 2, and 8:00 am – 12 pm on Saturday May 3 (last day to vote absentee). Mike thought the individual counties were responsible for setting their absentee voting hours. This mandate is going to require unexpected overtime that was not budgeted.

RESOLUTIONS: None.

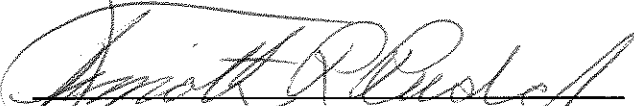
EXECUTIVE SESSION: None.

NEXT MEETING DATE AND TIME:

January 29, 2014 at 10:00 a.m., Special Meeting to Discuss and Award the Bids for
Printing of Ballots for 2014,
February 18, 2014 at 10:00 a.m., Special Meeting to Certify Candidates & Issues
to the May 6, 2014 Primary Election Ballot,
February 27, 2014 at 10:00 a.m., February Regular Board Meeting,
March 27, 2014 at 10:00 a.m., March Regular Board Meeting.

ADJOURNMENT:

2014-07 – At 11:06 a.m. Dave Lane made the motion to adjourn. Paul Campbell seconded the motion. Upon direction from the Chairman, all Members answered “aye”.



Timothy R. Rudd – Board Chairman



David A. Lane – Board Member



Rick W. Combs – Board Member



Paul L. Campbell – Board Member



Attest – Judith A. Miller - Director

**APPROVAL OF BILLS FOR REGULAR BOARD MEETING
JANUARY 23, 2014**

VENDOR	DESCRIPTION OF PAYMENT	AMOUNT
INVOICES APPROVED BY DIRECTOR OR DEPUTY DIRECTOR:		
INVOICES APPROVED BY BOARD MEMBERS:		
ALPINE VALLEY	BOTTLED WATER	\$33.60
TONIA BLACKBURN	REIMBURSEMENT FROM WINTER CONFERENCE	\$133.60
BONNIE CARLIER	REIMBURSEMENT FROM WINTER CONFERENCE	\$15.88
DELAGE LANDEN	COPIER LEASE	\$324.57
MIKE KEELEY	REIMBURSEMENT FROM WINTER CONFERENCE	\$190.33
DONNELLON MCCARTHY	COPIES - DECEMBER	\$194.17
OFFICE DEPOT	WALL CALENDAR AND HIGHLIGHTERS	\$52.72
PITNEY BOWES	POSTAGE MACHINE RENT	\$350.00
PLANES COMMERCIAL	DEPLOYMENT OF VOTING EQUIPMENT	\$9,120.00
JACKIE SMITH	REIMBURSEMENT FROM WINTER CONFERENCE	\$17.23
J. ROBERT TRUE	PHONE BILL FOR NOVEMBER	\$326.94
TIME WARNER	CABLE BILL - 12-22-13 to 01-21-14	\$34.07
STAFF SALARIES	PAY PERIOD 12-09-13 TO 12-22-13	\$13,660.01
BOARD SALARIES	PAY PERIOD 12-09-13 TO 12-22-13	\$1,953.40
PART TIME EMPLOYEES	PAY PERIOD 12-09-13 TO 12-22-13	\$350.00
STAFF SALARIES	PAY PERIOD 12-23-13 TO 01-05-14	\$13,660.20
BOARD SALARIES	PAY PERIOD 12-23-13 TO 01-05-14	\$1,953.40
STAFF SALARIES	PAY PERIOD 01-06-14 TO 01-19-14	\$13,660.01
BOARD SALARIES	PAY PERIOD 01-06-14 TO 01-19-14	\$1,953.40
	TOTAL:	\$57,983.53