

Chairman Tim Rudd called the meeting to order at 2:00 p.m. Rick Combs led the Pledge of Allegiance. Board Members present were Tim Rudd, Dave Lane, Rick Combs and Paul Campbell. Also present were Judy Miller – Director, Mike Keeley – Deputy Director and Kim Beard – Clerk taking record.

OTHER ATTENDEES: Mary Lynne Birck and Elizabeth Mason (Prosecutor's Office).

APPROVAL OF MINUTES:

2010-151 – Dave Lane made the motion to accept the minutes from the November 2, 2010 Election Day Meeting and the minutes from November 15, 2010 Opening of Official Canvass and November 23, 2010 Certification and Regular Board Meeting. Rick Combs seconded the motion. Upon roll call, all Members voted “yes”.

APPROVAL OF BILLS:

2010-152 – Paul Campbell made the motion to accept and pay the December bills. Rick Combs seconded the motion. Upon roll call, all Members voted “yes”.

REVIEW OF HARDIN VS BOARD OF ELECTIONS:

Mary Lynne Birck stated she filed a Notice of Appeal in the Hardin vs Clermont County BOE Case. Elizabeth Mason added that if the Board Members had any questions to call her or Mary Lynne.

EXECUTIVE SESSION:

2010-153 – At 2:06 p.m. Dave Lane made the motion to go into Executive Session for the purposes of discussing matters that are required by Federal and State Law to be kept confidential, O.R.C 121.22 (G)(5). Rick Combs seconded the motion. Upon roll call, all Members voted “yes”.

2010-154 – At 2:11 p.m. Paul Campbell made the motion to come out of Executive Session. Rick Combs seconded the motion. Upon roll call, all Members voted “yes”.

The action taken by the Board coming out of Executive Session is as follows:

2010-155 – Dave Lane made the motion to approve Family Medical Leave Act for employee Jackie Smith. Rick Combs seconded the motion. Upon roll call, all Members voted “yes”.

2010-156 – Rick Combs made the motion to allow the Director to conduct the necessary communications for the completion of the Family Medical Leave Act. Dave Lane seconded the motion. Upon roll call, all Members voted “yes”.

The Board discussed the Employee Sick Leave Donation Policy. Director Miller stated that the Board had been following the County's Policy regarding donating sick leave. Elizabeth Mason advised the Board to

have a separate (from the County) policy. She suggested to them to decide if they are going to adopt a policy and what restrictions, if any, they will place on it. The Board reviewed the policies from the County and Sheriffs Office. Tim suggested that a policy be tailored for this Board, the issues come before the Board and that it should have three affirmative votes. The employee needing the sick time and any employee donating time is kept confidential, the employee names are never revealed. The Board wants the Director and Deputy Director to draft a policy and then bring it back to the Board for review.

DIRECTOR'S REPORT:

Director Miller advised the Board that she received a call from Kathy Weaver (Auditor Office-payroll) regarding a Resolution stating the continuation of accrued sick leave on overtime for the Director and Deputy Director. The original Resolution can not be found. The Director and Deputy Director are salary employees and do not receive overtime, but in the past did receive overtime sick time hours. The Auditor's Office needs this resolution and at their advice the Board should prepare/approve/adopt the Resolution. Elizabeth Mason, Legal Counsel, stated that the Board can not do this. As salary employees they are exempt employees and can not be compensated. The Board was not aware that this had happened in the past.

Judy reported to the Board that she and Mike met with Jerry Amick (ES&S) here at the office. They discussed the Maintenance Agreement. He clarified the fact that the EMS Software was not included in the hardware pricing, and instead of being \$69,000 the total is \$79,345. Another program available is the Bronze Package (\$11,250) for the automarks which is a service/repair only when needed. Mike added that there are only a few automarks that are used by the voters at the polls (one automark per polling location). We have plenty of back ups and the rovers carry spare machines with them. If we concentrate on keeping the machines working 100 % we may not need a package and just pay for repairs as needed.

Judy received a revision of the RBM Contract for their Maintenance Agreement. Judy will gather all of the information regarding the Maintenance Agreements from both companies and present it to the Board at the January Meeting.

IT MANAGER POSITION:

Judy and Mike contacted other counties, asking them about their requirements for their IT person. They gave the Board a copy of the proposed advertisement for the position. The Board made suggestions regarding the ad.

Judy will be on vacation December 17-28 and will be back in the office December 29.

DEPUTY DIRECTOR'S REPORT:

Deputy Director Keeley reported that he submitted a claim with Commercial Works for the damaged 7 M100 ballot cans. Mike worked up an estimated cost of \$9,850 (7 cans x \$1,050 and 2 employees x 50 hours at \$25). We can not currently test any of the equipment because of the cold temperature in the Red Barn (storage facility).

On January 18, 2011 at 11:00 a.m. we will have a DIMS Webinar.

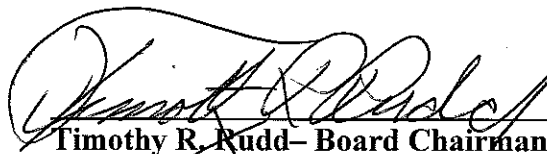
RESOLUTIONS: None.

NEXT MEETING DATE AND TIME:

January 27, 2011 at 10:00 a.m., Regular Monthly Board Meeting.

ADJOURNMENT:

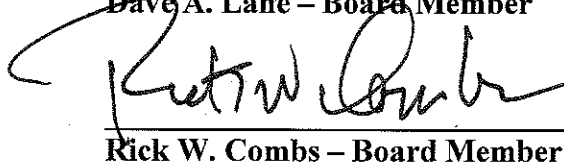
2010-157 – Dave Lane made the motion to adjourn. Rick Combs seconded the motion. Upon direction from the Chairman all Members answered “aye”.



Timothy R. Rudd – Board Chairman



Dave A. Lane – Board Member



Rick W. Combs – Board Member



Paul L. Campbell – Board Member



Attest – Judith A. Miller - Director

**APPROVAL OF BILLS FOR REGULAR BOARD MEETING
DECEMBER 16, 2010**

VENDOR	DESCRIPTION OF PAYMENT	ACCT.	AMOUNT
INVOICES PRE-APPROVED BY DIRECTOR OR DEPUTY:			
DE LAGE LANDEN	COPIER MAINTENANCE FOR NOVEMBER 2010	6123	\$ 147.00
DONNELLON MCCARTHY	COPIER MAINTENANCE FOR (OCT. - NOV. 2010)	6123	\$ 35.50
DONNELLON MCCARTHY	ADDITIONAL COPIER RENTAL DURNING ELECTION		\$ 208.50
DOROTHY HILL	POLL WORKER PAY		\$ 100.00
E. S. & S.	A.V. BALLOTS		\$ 34,698.41
E. S. & S.	A.V. BALLOTS		\$ 556.12
J. ROBERT TRUE	PHONE BILL - NOVEMBER W/ CELL PHONES		\$ 1,315.23
O.A.E.O.	CONFERENCE REGISTRATION - 5 PEOPLE		\$ 675.00
PITNEY BOWES	POSTAGE MACHINE RENTAL FOR NOVEMBER		\$ 321.29
SAMS CLUB	TWO UTILITY CARTS		\$ 282.44
STAFF SALARIES	PAY PERIOD 10-31-10 TO 11-13-10	5112	\$ 13,629.85
BOARD SALARIES	PAY PERIOD 10-31-10 TO 11-13-11	5116	\$ 1,964.71
TEMPORARY EMPLOYEES	PAY PERIOD 10-31-10 TO 11-13-12	5118	\$ 1,895.00
OVERTIME	PAY PERIOD 10-31-10 TO 11-13-13	5121	\$ 2,067.13
STAFF SALARIES	PAY PERIOD 11-14-10 TO 11-27-10	5112	\$ 13,578.69
BOARD SALARIES	PAY PERIOD 11-14-10 TO 11-27-11	5116	\$ 1,964.70
TEMPORARY EMPLOYEES	PAY PERIOD 11-14-10 TO 11-27-12	5118	\$ 2,300.00
STAFF SALARIES	PAY PERIOD 11-28-10 TO 12-11-10	5112	\$ 13,571.20
BOARD SALARIES	PAY PERIOD 11-28-10 TO 12-11-11	5116	\$ 1,964.70
	TOTAL:		\$ 91,275.47
	CHAIRMAN'S SIGNATURE		DATE

Rudd, Rebecca

From: Rudd, Rebecca
Sent: Tuesday, November 30, 2010 8:50 AM
To: 'therron@communitypress.com'; 'clermontsun@fuse.net'
Subject: bd mtg date change
Attachments: Dec 16, 2010-chg of mtg-reg bd mtg.doc

Good Morning,

This is to advise and please post as a PSA (no cost) the attached notice for the date and time change for the Clermont County Board of Elections December Regular Board Meeting. Please let me know if you have any questions.

Thank You,

Rudd, Rebecca

From: Rudd, Rebecca
Sent: Tuesday, November 30, 2010 8:52 AM
To: 'bbrunsman@enquirer.com'
Subject: bd mtg date chg
Attachments: Dec 16, 2010-chg of mtg-reg bd mtg.doc

Barrett,

Please see attached regarding the December Board Meeting. Please let me know if you have any questions.

Thanks

Becky Rudd

Clermont County Board of Elections

Clermont County Board of Elections
76 S. Riverside Dr.
Batavia, Ohio 45103
513-732-7275

The Clermont County Board of Elections has rescheduled the December 2010 Regular Monthly Board Meeting. The meeting will be held Thursday, December 16, 2010 at 2:00 p.m. at the Board Office, 76 S. Riverside Dr., Batavia, Ohio 45103.

Judith A. Miller, Director-Clermont County Board of Elections