Chairman Tim Rudd called the meeting to order at 10:02 a.m. Rick Combs led the Pledge of Allegiance. Board Members present were Tim Rudd, Dave Lane, Rick Combs, and Paul Campbell. Also present were Judy Miller – Director and Becky Rudd – Clerk taking record. Deputy Director Mike Keeley was absent.

OTHER ATTENDEES: Keith Corman – SOS Field Liaison,

APPROVAL OF MINUTES:

2011-47 – Rick Combs made the motion to accept the Minutes of the May 3, 2011 Special Election, May 16, 2011 Opening of Canvass and May 24, 2011 Official Canvass and Regular Monthly Meeting. Paul Campbell seconded the motion. Upon discussion, Rick stated that he would abstain from the May 24 Minutes as he was absent from that meeting. Upon roll call, all Members voted "yes".

APPROVAL OF BILLS:

2011-48 – Dave Lane made the motion to accept and pay the June bills. Rick Combs seconded the motion. Upon discussion, Rick inquired about the entry for the 2 Dell monitors. He stated that the Sheriff's Department uses reconditioned monitors and they are about 1/3 of the cost of new monitors. He added that ISD uses them. Upon roll call, all Members voted "yes" to pay the bills.

CERTIFICATION OF MUNICIPAL COURT JUDGES PETITIONS:

Director Miller reviewed with the Board the Candidates that filed Petitions for the two Municipal Court Judge Races. Fifty (50) valid signatures are required for these petitions.

Anthony W. Brock submitted 87 signatures for the Full Term commencing January 1, 2012. He had 86 valid signatures and his petitions are in order.

2011-49 – Paul Campbell made the motion to Certify the petitions of Anthony Wayne Brock for Municipal Court Judge Candidate for the Full Term commencing January 1, 2012 to the November 8, 2011 General Election Ballot. Rick Combs seconded the motion. Upon roll call, all Members voted "yes".

Two candidates filed for the Unexpired Term ending January 1, 2016. George E. Pattision submitted 121 signatures and 121 were valid. Walter Kenneth Zuk submitted 89 signatures and 77 were valid. Both sets of petitions were in order.

2011-50 – Paul Campbell made the motion to accept and Certify the petitions of George E. Pattison and Walter Kenneth Zuk for Municipal Court Judge Candidate for the Unexpired Term Ending January 1, 2016 to the November 8, 2011 General Election Ballot. Rick Combs seconded the motion. Upon roll call, all Members voted "yes".

DIRECTOR'S REPORT:

Director Miller discussed Directive 2011-18 that states that the Board's of Elections would no longer perform any pre-checking on any petitions before they are filed. The staff has in the past, looked over the petitions at the counter for obvious errors. The candidates can still check the signatures on the computers in our office on their own. Judy stated that at the Summer Conference during a Local Option Session they said to not help/advise with petitions that are being filed. These are legal documents and as our clerks are not attorneys, they cannot give advice (legal) regarding the petitions. Judy suggested advising the political parties of this information.

Judy advised the Board of the newest Legislation H.B. 194. Judy mentioned a few of the topics. There has been a maximum (1,400) number of voters per precinct and now this addresses a minimum number of 500 voters in a Precinct. The precincts must be contiguous to be combined. We have discussed downsizing precincts, which is a cost savings, however the parties would lose precinct committee people. The Presidential Primary has be changed from March to May 2012. The "double bubble" issue has been eliminated regarding write-in voters. Voters that have only changed their name and have not moved outside of their precinct can be regular voters and are not required to vote a provisional ballot. Provisional voters will be required to give complete SS and Driver's License numbers. This could change depending on the outcome of H.B. 159-the Voter ID Bill. The time frames for AV voting has changed. In house AV voting is for 10 days, Saturday voting is mandatory and voting ends the Friday before the election. Voting hours are 8:00 a.m. to 6:00 p.m. The regular mail AV's is a 21 day window. The military and overseas has stayed the same (45 days). The bill allows for the use of electronic poll books instead of the signature books. Poll book prices from ES&S average \$2,000 and Datacorp is \$1,400 per unit. Judy wants to schedule a demonstration for the Board. There are additional AV changes. The Bill eliminates voting centers; the Board of Elections Office will be the only facility to vote absentee.

Judy gave the Board a draft of the proposed remodeling layout of the Absentee Voting Room prepared by Wade Grabowski (Facilities). The room will be increased in size and allow for 2 more computer terminals. We will need this room enlarged because we will have to accommodate an increase of voters in fewer days to vote. Dave Spinney (County Administrator) instructed Wade to move forward as soon as possible with the ventilation system in the annex. Rick asked that Judy inform and update the Board regarding the annex. There is no new information pertaining to the Heritage Building second floor room.

ELECTION ADMINISTRATION PLAN:

Per Directive 2009-11 we are required to have an Election Administration Plan. We have revised and updated the plan for 2011. The Absentee Voting section will change to comply with the new Legislation. There are no major revisions to the plan.

2011-51 – Paul Campbell made the motion to accept the revised Election Administration Plan-General Election November 2011. Rick Combs seconded the motion. Upon roll call, all Members voted "yes".

Judy advised the Board that every odd year we are required to send out the National Change of Address (NCOA) cards. These are people who have changed their address with the Post Office within the last 2 years. The SOS takes that list, spins the information with our files, and provides us a list of voters who have not updated their address with us. There is also a Supplemental List that includes any voter that has not had any activity (voting, petition signing etc) with us from the March 2009 Primary thru the May 2011

Election. These voters will also receive a card. The total numbers of NOCA Cards were 7,707; Supplemental Cards were 17,196 for a total 25,003 cards at 0.29 cents for a total mailing cost of \$7,250.87. We send the files to Dayton Legal Blank and they did the printing/mailing for us. Judy added that the cards were sent to the Batavia Post Office on June 27 but did not go out until June 28. The mailer was to be sorted by zip code and out of state cards should have been in a separate tray however this didn't happen. Judy spoke with Dave Keeler about this problem and he is looking into how this happened, so it doesn't happen again and if there is any way of saving money on the mail costs. Some of the cards have already been returned from the voters.

Judy asked Nick Sommer to address the Board regarding the major upgrade of the Unity Ballot Tabulation and Design System. This was an internal upgrade only. The State Ballot Automation Board approved this upgrade. We received a Certification from the SOS and they sent a disc to install the upgrade. Nick stated one big impact is to allow the M100 machines to handle 11 precincts instead of just one (we will still only have 1 precinct per M100). It provides a consistent security system across all of the packages, which allow the ins and outs easier, and the whole system is more secure. This was the main thrust of the upgrade. It also cleaned up some smaller items.

The DIMSNeT Voting Registration System had a major upgrade and was installed by ES&S. The backup system on Bauer Road was also upgraded. It has a different look, feel and different icons. It cleaned up some little things and introduced some new quirks that we are working through. Both upgrades went smoothly.

Judy advised the Board that the next major project is combining Precincts of fewer than 500 voters. Per the Legislation, the deadline for this is December 31, 2011. She will look into waivers for some of the precincts (possibly the Village of Felicity).

Judy added that the staff is continuing on updating all records and files. The November 8, 2011 Election has been entered into the Unity System and Poll Workers can be added in the system as well as Absentee Voter Applications can be processed through the DIMS System.

DEPUTY DIRECTOR'S REPORT: Deputy Director Keeley was absent from the meeting.

NEXT MEETING DATE AND TIME:

July 21, 2011 at 10:00 a.m., July Regular Monthly Meeting.

August 22, 2011 at 10:00 a.m., Regular Board Meeting and to Certify Candidate & Local Option Petitions to the November 8, 2011 General Election Ballot.

*Petition Filing Deadline: August 10, 2011 – 4:00 p.m.

*Board must appoint Poll Workers by September 15th prior to the General Electionto take place at the August 22nd Board Meeting.

ADJOURNMENT:

2011-52 – At 11:10 a.m. Rick Combs made the motion to adjourn. Dave Lane seconded the motion. Upon direction from the Chairman, all Members answered "aye".

Fimothy R. Rudd-Board Chairman

Dave A. Lane - Board Member

Rick W. Combs - Board Member

Paul L. Campbell - Board Member

Attest - Judith A. Miller - Director

APPROVAL OF BILLS FOR REGULAR BOARD MEETING JUNE 30, 2011

VENDOR	DESCRIPTION OF PAYMENT	A	MOUNT
INVOICES PRE-APPROVED BY DIRECTOR OR DEPUTY:			
DAYTON LEGAL BLANK	2- CASH REC. BOOKS, 3 - PETITION REC. BOOKS	\$	127.50
DAYTON LEGAL BLANK	2- RESOLUTION REC. BOOKS	\$	40.00
DAYTON LEGAL BLANK	1-CASH REC. BOOK	\$	31.50
DELL MARKETING L.P.	2-DELL MONITORS	\$	363.28
PREMIER ELECTION SOLUTIONS	SIGN CAPTION/VERIFICATION FOR MAY SPECIAL (1,375)	\$	412.50
J. ROBERT TRUE	MAY PHONE BILL WITH CELL PHONES FOR MAY SPECIAL	\$	889.78
U S POSTAL SERVICE (BATAVIA)	PAYMENT FOR NCOA MAILING FROM DLB	\$	7,250.87
INVOICES APPROVED B	Y BOARD MEMBERS		
ALPINE VALLEY WATER	BOTTLED WATER	\$	52.50
BARRETT BROTHERS	CAMP. FINANCE RECEIPT BOOKS (2)	\$	75.00
BATAVIA ELECTRIC SUPPLY	ALL PURPOSE TOOL & 25 INS. FEMALE DISC. 22-18 AWG	\$	28.30
PAUL CAMPBELL	REIMBURSEMENT FOR SUMMER CONFERENCE	\$	121.38
DAYTON LEGAL BLANK	BLANK SIGNATURE PAGES (100,000)	\$	4,300.00
DONNELLON MCCARTHY	MONTHLY MAINT. ON COPIER	\$	35.50
DONNELLON MCCARTHY	FINAL READ FOR OLD COPIER	\$	53.92
MIKE KEELEY	REIMBURSEMENT FOR SUMMER CONFERENCE	\$	128.20
OFFICE DEPOT	CD CASES & INK FOR CALCULATOR	\$	24.54
PITNEY BOWES	POSTAGE MACHINE PAYMENT	\$	321.29
NICK SOMMER	REIMBURSEMENT FOR SUMMER CONFERENCE	\$	103.00
STAFF SALARIES	PAY PERIOD 05-02-11 to 05-15-11	\$	15,646.30
BOARD SALARIES	PAY PERIOD 05-02-11 to 05-15-11	\$	1,953.40
TEMP EMPLOYEES	PAY PERIOD 05-02-11 to 05-15-11	\$	67.50

APPROVAL OF BILLS FOR REGULAR BOARD MEETING JUNE 30, 2011

OVERTIME	PAY PERIOD 05-02-11 to 05-15-11	\$ 897.01
STAFF SALARIES	PAY PERIOD 05-16-11 to 05-29-11	\$ 15,586.40
BOARD SALARIES	PAY PERIOD 05-16-11 to 05-29-11	\$ 1,953.40
	TOTAL:	\$ 50,463.07

Rudd, Rebecca

From:

Rudd, Rebecca

Sent:

Friday, June 10, 2011 9:02 AM

To:

'therron@communitypress.com'; 'clermontsun@fuse.net'

Subject:

bd mtg date change

Attachments:

2011-June 30, 2011-reg mtg date.doc

Good Morning,

Please be advised and post as a PSA (no cost) the attached notice regarding the Regular Monthly Board Meeting date change for the Clermont County Board of Elections. Please let me know if you have any questions.

Rudd, Rebecca

From:

Rudd, Rebecca

Sent: To: Friday, June 10, 2011 9:23 AM bbrunsman@enquirer.com

Subject:

bd mtg date change

Attachments:

2011-June 30, 2011-reg mtg date.doc

Barrett,

Please be advised of the attachment regarding the June Board Meeting date change. Please let me know if you have any questions. Thanks,

Becky Rudd Clermont County Board of Elections 76 S. Riverside Dr. Batavia, OH 45103 513-732-7275

> Clermont County Board of Elections Notice of Change of Meeting Date for the June 2011 Regular Board Meeting

The Regular Monthly Board Meeting of the Clermont County Board of Elections has been rescheduled for Thursday June 30, 2011 at 10:00 a.m. The meeting will be held at the Board Office, 76 S. Riverside Dr., Batavia, 45103.

Tim Rudd - Board Chairman Judy Miller - Director