

**Clermont County Board of Elections**  
76 S. Riverside Dr. Batavia, Ohio 45103  
(513) 732-7275  
Candidate Instructions

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

➤ **Reminders:**

Candidates -Filing Deadline **August 9, 2017** by 4:00p.m

Write-In Candidates -Filing Deadline, **August 28, 2017** by 4:00p.m

Election Day: **November 7, 2017**

Total Signatures needed: \_\_\_\_\_

**Please read the instructions very carefully before completing any Petition.**

**CANDIDATES:**

Review these instructions with all circulators before they begin circulating petitions for you. Mistakes in the completion, or circulating of the petition could result in your petition not being certified to the ballot.

Each Candidate is ultimately responsible for the sufficiency of his or her petition. Mistakes by circulators and signers are not reasons for validating a defective petition.

- Please be sure you check over your petitions for completion, before entering the Board of Elections. ***Directive 2011-18*** prohibits us to pre check your petitions. This includes a courtesy look over of all part petitions, and checking the validity of your signatures. Please note that a walking list of all registered voters can be found on our website. [www.clermontelections.org](http://www.clermontelections.org)
- Candidates are encouraged to get more signatures than required. A Candidate may submit up to, but no more than Three Times the amount of minimum signatures required. **(Example)** Candidate needs 10 valid signatures they may submit no more than 30 signatures.

**CANDIDATES**

1. Candidates must first complete the Declaration of Candidacy, Nominating Petition, or Petition for Candidate, before circulating petitions. Please use blue or black ink. You may also type the information.
2. Candidates can complete the Declaration of Candidacy, Nominating Petition, or Petition for Candidate, and make copies before getting any signatures. At least one part petition must have an original signature on it. The petition with the original signature must be placed on top when filing with the Board of Elections.
3. If required, fill in Full Term Commencing or the Unexpired Term Ending Date.
4. Candidates can not sign their own petitions.

## GETTING SIGNATURES

5. Only Registered Voters can sign a petition. Signatures must be in cursive writing unless the voter only prints their name and it appears on file with the Board of Elections.
6. If Candidates are running in a Partisan Primary Election, they must get signatures of voters that are of the same political party. If a voter has not declared a party, and is a Non Partisan, then they may sign a Republican or Democrat Petition.
  - **Note: County Central Committee Candidate's must obtain signatures from voter's that are in the same precinct a Candidate is running in.**
7. A Registered Voter may sign more than one Candidates petition. However, they can not sign any one Candidate's Petition Twice.
8. The Registered Voter must sign their name in (Blue or Black Ink), print physical street address (**P.O. BOXES are NOT acceptable.**), city, village or township, county, and date of signing. (The date of signing must be the same or after the date the Candidate places on the top portion of the petition, ie "Dated this \_\_\_\_ day".
9. If the Registered Voter's signature is illegibly, then the Circulator may print the name above the voter's signature, so the Board of Elections can identify the voter.
10. Registered Voter's may use a derivative of their name when signing a petition. **(example) Robert may sign Bob, William may sign Bill, Elizabeth may sign Beth, or Betty. Unrelated "nicknames" are not acceptable.**
11. Each Registered Voter **must sign his/her own name.** **Power of Attorney is not acceptable** when signing petitions. (Example) Wife signs for a Husband due to illness. She may **not** sign his name. Husband must sign his own name or not sign at all.

## CIRCULATORS

12. Circulators **do not** need to be Registered Voters. They do however need to state their permanent residence address on the back of the petition they are circulating.
13. All Circulators should print their name on the back of the petition marked Circulator Statement.
14. The Circulator **Must** witness every signature. If the Board of Elections detects that a voter has signed someone else's name, this can result in that particular part petition being rejected.
15. The Circulator can not sign the part petition they are circulating, however they can sign a separate part petition that someone else is circulating for that Candidate.
16. The Circulator may draw a line through any name that he or she does not wish to submit. The Circulator should initial that change. When crossing out a signature, be sure to subtract that line from the total number of signatures on that part petition.
17. Each part petition shall be circulated by one person only, and shall contain signatures of qualified electors of one county only. When petitions are circulated in a district that contains more than one county, separate petition papers must be circulated in each county.
18. Candidates seeking an Office with Overlapping Counties, should file all part petitions together at one time in the Most Populous County.
19. The Circulator Statement must be completed and signed by the Circulator for that part petition.
20. Circulators may register a person to vote. Have them fill out the registration card and then let them sign the petition. When filing the petition, turn in the registration cards before, filing the petition to make the signatures valid.

**Note:** Any person convicted of a **Felony** in the United States may **not** serve as a witness (circulator) for the signing of any declaration of candidacy and petition, voter registration application, or nominating, initiative, referendum, or recall petition.

**ORC- 2961.01 section B**

## Campaign Finance

Candidates must file a Designation of Treasurer (3D) Form in our office before, spending or accepting any money or goods. Failure to do this will result in a referral to the Ohio Elections Commission. You Could Be Fined!

## CANDIDATES

**NO ELECTIONEERING PLEASE!!!**

No Buttons, Hats, T-Shirts,  
Sweaters, Jackets, Literature, Etc, or any  
other Campaign Material that would  
influence Voters.

**All** Vehicles with Campaign Signs **MUST**  
park outside the flags, **100 feet** away  
from the entrance of the polling place.

