

Chairman Tim Rudd called the meeting to order at 10:03 a.m. Rick Combs led the Pledge of Allegiance. Board Members present were Tim Rudd, Dave Lane, Rick Combs, and Paul Campbell. Also present were Judy Miller – Director, Mike Keeley – Deputy Director and Becky Rudd – Clerk taking record

OTHER ATTENDEES: None.

APPROVAL OF MINUTES:

2012-01 – Rick Combs made the motion to accept the minutes from the December 19, 2011 Regular Board Meeting. Dave Lane seconded the motion. Upon roll call, all Members voted “yes”.

APPROVAL OF BILLS:

2012-02 – Dave Lane made the motion to accept and pay the bills. Rick Combs seconded the motion. Upon discussion, Director Miller advised the Board that none of the bills had been preapproved. Rick inquired about the postage by phone account. Judy explained that money is set aside from Purchase Services for postage. We put about \$10,000 into this account; it is like a savings account with the postal service. We can phone/download the money into the postage meter. This amount should take us into the November Election. This is an easier process than having to go thru the Auditor’s Office. Upon roll call, all Members voted “yes”.

DIRECTOR’S REPORT:

Director Miller told the Board that for the November 2011 Election we had to train many new Poll Workers. We had 165 Poll Workers take the “SOS Online Training”. The Secretary of State’s Office through the online program issues a certificate of completion, and we also receive a downloaded copy. We also provided ADA training for all new workers who received Poll Worker Training. We received \$2,250 (\$10 per person for online and \$5 per person for ADA) in grant money from the Secretary of State for reimbursement for Poll Worker Training.

Judy updated the Board on the Primary Election. She gave them the Election Check List. She advised the Board of the Write-In Candidates.

Write-In Candidates:

2012-03 – Dave Lane made the motion to approve Write-In Candidate’s; Ken Zuk for Common Pleas Court Judge and Robert Ernest Nealan (BL-C), Myron W. Reed (ME-E), Steve Neago (MI-F) and C. Michael Cook (WGT-A) for Democratic County Central Committee Persons. Rick Combs seconded the motion. Upon roll call, all Members voted “yes”.

We received a check from the Secretary of State’s Office for \$45,291.35, issued per Sub HB 310, for Redistricting Implementation. We did not need to send any notifications to voters regarding the redistricting because we did not change any precinct boundaries (HB 319). We are waiting to hear back

from the Secretary of State's Office to advise us what we are to do with the check since we did not incur and expenses with the redistricting. Tim suggested we check with the Auditor's Office for advice regarding holding or depositing the check.

Rick asked if we were mailing each voter a notification card stating his or her polling location. Judy stated the only mailing that has been approved (statewide) is mailing each voter an absentee application for the November 6, 2012 General Election which will be done by the Secretary of State.

Judy stated that she received, via email (Tuesday at 7:00 pm), a Directive stating there was an additional candidate on the Democrat ballot. We had already sent the ballot files for printing to Dayton Legal Blank Tuesday before receiving the Directive. We added Democrat candidate, William N. O'Neill-for Justice of the Supreme Court Full Term commencing 1/2/13, and resent the files DLB. There should not be any problems receiving our ballots in a timely manner.

Overseas and Military Absentee Ballots must be ready and sent out on January 21, 2012. To date we have three military absentee requests (2 in country and 1 out of country). In Office Absentee Ballots must be ready for voting January 31, 2012, Dayton Legal Blank assured us the ballots will be ready and delivered by that date.

Judy discussed Directive 2011-48 regarding voter system battery maintenance. These are the cards that go in the M100-(PCMCIA cards). The batteries have a four to five year life span. The Directive states that all of the cards are to be replaced prior to the election and recommends contacting ES&S. ES&S did have the best price of \$83.00 (20% discount price) to total \$17,430 and we are waiting on the order. Rick asked where the money is going to come from. Judy is hoping the money will come from the \$350,000 the Commissioners allotted for upgrades (in the capitol plan) to pay for replacing obsolescence of voting system. Tim suggested making the Commissioners aware of this situation and see if they want to transfer the \$17,430 out of the capitol budget so we can pay the bills.

Judy told the Board that the Vote Remote was sent to Washington, returned, and completely reconfigured because of some problems we had with it. When upgrades come thru DIMS they had to be interfaced with the vote remote and it was not getting updated. Now the upgrades will interface with the vote remote. Tim Murawski (ES&S) is coming in Monday to test the system and make sure it is working properly.

Nick Sommer advised Judy and Mike that he is starting to have problems/error codes with his workstation that is used to set up the election. Mike is checking to see if it falls under the county coverage or if it is something we have to cover and what budget it will come from, it is \$730. Tim Murawski is also going to review and test two computers to determine whether they need replacing.

Annexation: Williamsburg Township to Williamsburg Village -See Attachment.

Judy advised the Board that we received a copy of Ordinance 1018-11 from the Williamsburg Village Council. This is regarding the annexation of real estate from Williamsburg Township C to Williamsburg Village C, effective December 8, 2011. This piece of property is owned by John and Donna Malott. There is a rental home on the property however; there are no registered voters there at this time. All necessary changes were made in our system.

BALLOTS PROOFS – PRIMARY ELECTION – MARCH 6, 2012

Judy showed the Board the ballot proofs for each party.

DEPUTY DIRECTOR'S REPORT:

Mike followed up on the conflict of the Milford Jr. High polling location. Mary Lynne Birck (Prosecutor's Office) contacted them about their obligation to be a polling location. He and Kim Beard will meet with the schools' Facilities Manager Jeff Johnson, regarding the situation. The school is suggesting the band room, an annex from the high school, as an alternate location.

Mary Lynne communicated thru a letter with Mr. Stanforth, regarding him voting twice during the November 2011 General Election (Absentee and at the Polls). She advised him not to do it again.

The Winter Conference is next week in Columbus.

EMPLOYEE EVALUATIONS:

Judy and Mike completed the Staff Evaluations. They spoke with Elizabeth Mason (Prosecutor's Office) and she will attend the next meeting to discuss employee matters. They reviewed all but two of the evaluations. Judy reminded the Board that the Commissioners provided for a 3% raise for all of the BOE employees. Judy's suggestion was to give the employees that received their evaluations a \$1,040 annual raise (which amounts to \$0.50 per hour raise). She prefers this type of raise instead of a 3% across the board raise; she feels all of these employees deserve the same amount. Tim suggested that if we give the raises today we could revisit the situation in 60 to 90 days. Rick stated that we could give the \$0.50 and still be able to give a little bit more to bring some of the employees up to level out the salaries.

2012-04 – Rick Combs made the motion to accept the Director's proposal with the exception of both the Director and Deputy Director's salary and the two employees whose evaluations were not complete to date, reserve those four for the Executive Session next time and give everyone else a \$0.50 raise (retroactive January 1, 2012) with the intention of the Board once again reviewing at 90 to 180 days so

that we do review the left over money that we have not used so far to take whatever other budgetary salary that we would choose to do. Paul Campbell seconded the motion. Upon roll call, all Members voted "yes".

RESOLUTIONS:

EXECUTIVE SESSION:

NEXT MEETING DATE AND TIME:

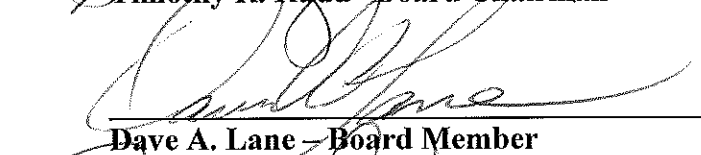
February 23, 2012 at 10:00 a.m., Public Test of the March 6, 2012 Primary Election and Regular Monthly Board Meeting.

ADJOURNMENT:

2012-05 – Paul Campbell made the motion to adjourn. Dave Lane seconded the motion. Upon direction from the Chairman, all Members answered “yes”.



Timothy R. Rudd – Board Chairman



Dave A. Lane – Board Member



Rick W. Combs – Board Member



Paul L. Campbell – Board Member



Attest – Judith A. Miller - Director

**APPROVAL OF BILLS FOR REGULAR BOARD MEETING
JANUARY 19, 2012**

VENDOR	DESCRIPTION OF PAYMENT	AMOUNT
INVOICES PRE-APPROVED BY DIRECTOR OR DEPUTY:		
ALPINE VALLEY	BOTTLED WATER	\$ 32.60
DELAGE LANDEN	RENTAL ON COPIER 11-15-11 TO 12-14-11	\$ 324.57
DELAGE LANDEN	RENTAL ON COPIER 12-15-11 TO 01-14-12	\$ 324.57
DONNELLON MCCARTHY	SHIPPING FOR TONER CARTRIDGES	\$ 7.25
J. ROBERT TRUE	PHONE BILL - DECEMBER 2011	\$ 567.30
OFFICE DEPOT	MISC. OFFICE SUPPLIES	\$ 64.04
OFFICE DEPOT	MISC. OFFICE SUPPLIES	\$ 406.21
QUILL	MISC. OFFICE SUPPLIES	\$ 47.96
UNITED PARCEL SERVICE	SHIPPING PETITIONS TO S.O.S.	\$ 16.20
UNITED PARCEL SERVICE	SHIPPING PETITIONS TO S.O.S.	\$ 29.87
UNITED STATE POST OFFICE	FUNDS FOR BRM ACCT. BATAVIA OFFICE	\$ 2,000.00
UNITED STATE POST OFFICE	FUNDS FOR POSTAGE BY PHONE ACCOUNT	\$ 10,000.00
INVOICES APPROVED BY BOARD MEMBERS		
STAFF SALARIES	PAY PERIOD 12-12-11 TO 12-25-11	\$ 15,585.07
BOARD SALARIES	PAY PERIOD 12-12-11 TO 12-25-11	\$ 1,953.40
TEMPORARY EMPLOYEES	PAY PERIOD 12-12-11 TO 12-25-11	\$ 815.00
OVERTIME	PAY PERIOD 12-12-11 TO 12-25-11	\$ 542.67
STAFF SALARIES	PAY PERIOD 12-26-11 TO 01-08-12	\$ 15,586.42
BOARD SALARIES	PAY PERIOD 10-17-11 TO 10-30-11	\$ 1,953.40
	TOTAL:	\$ 50,256.53



BOARD OF COUNTY COMMISSIONERS
CLERMONT COUNTY, OHIO

ROBERT L. PROUD

R. SCOTT CROSWELL III

EDWIN H. HUMPHREY

IN RE: BOARD OF COUNTY COMMISSIONERS...RESOLUTION NUMBER 32-09/RESOLUTION GRANTING ANNEXATION OF 0.4604 ACRES OF LAND OWNED BY JOHN R. MALOTT AND DONNA S. MALOTT TO THE VILLAGE OF WILLIAMSBURG, CLERMONT COUNTY, OHIO....08-1112-004...ADOPTED

Moved by Mr. Crosswell, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Pursuant to Section 709.033 of the Ohio Revised Code, the Board of County Commissioners adopt Resolution Number **32-09** resolving to grant the Petition for Annexation of 0.4604 Acres of Land situated within Williamsburg Township to the Village of Williamsburg, Clermont County, Ohio, filed in the Office of the Board of County Commissioners at 8:46 a.m. on Wednesday, November 12, 2008, by Donna Malott, for and on behalf of T. David Burgess, 110 North Third Street, Williamsburg, Ohio 45176, the designated Agent and Attorney for the Petitioners, John R. Malott and Donna S. Malott, 3677 Old State Route 32, Williamsburg, Ohio 45176, who are all the owners of the real estate sought to be annexed.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Crosswell, Yes; Mr. Proud, Yea; Mr. Humphrey, Absent.

I, Judith Kocica, Clerk of the Board of the Clermont County Commissioners, do hereby Certify the above to be a true and exact excerpt from the minutes of the Regular Session of the Board of County Commissioners, Clermont County, Ohio, on February 25, 2009.

ATTEST:

Judith Kocica, Clerk of the Board.
March 27, 2009

ORDINANCE 1018-11

**AN ORDINANCE BY THE VILLAGE OF WILLIAMSBURG
ACCEPTING OWNER'S PROPOSED ANNEXATION OF
.4604 ACRES OF PROPERTY
KNOWN AS THE MALOTT PROPERTY**

The Council of the Village of Williamsburg, Ohio met in regular session on the 8th day of December, 2011 with it quorum of its members present. Said meeting was held more than sixty (60) days from the date on which the Council was presented a transcript from the County Commissioners regarding the adoption of a resolution by the County Commissioners concerning the annexation of real estate to the Village of Williamsburg.


WHEREAS, a petition for annexation of .4604 acres, more or less, of land to the Village of Williamsburg, signed by John R. Malott and Donna S. Malott was received on February 10, 2009; and

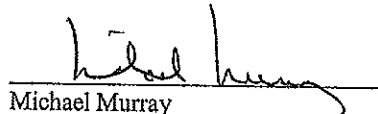
WHEREAS, the Board of County Commissioners of Clermont County, Ohio by Resolution Number 32-09 dated February 25, 2009, adopted said resolution and granted the petition for annexation of the .4604 acres, more or less, of land; and


WHEREAS, no objections were received concerning the proposed annexation, and the general good of the Village of Williamsburg will be served if annexation is granted,

NOW THEREFORE, be it ordained by the Council of the Village of Williamsburg, Williamsburg, Ohio that petition for annexation of territory described in said petition for annexation to the Village of Williamsburg, Clermont County, Ohio, is granted, approved and accepted and the Clerk of the Village of Williamsburg, Clermont County, Ohio is hereby directed pursuant to Section 709.06 of the Ohio Revised Code of the State of Ohio, to make three (3) originals containing a petition, the map or plat accompanying the petition, a transcript of the proceedings of the Board of County Commissioners, and the resolutions and ordinances in relation to the annexation with a certificate of each copy that is correct. Such certificate shall be signed by the Clerk in his official capacity, and shall be authenticated by the seal of the Municipal Corporation and he shall forthwith deliver one (1) original to the Clermont County Auditor, and (1) original to the Clermont County Recorder, and further, the Clerk is directed to forward a copy to the Secretary of State, State of Ohio.

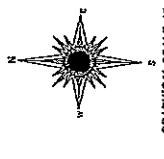
Upon roll call, and three readings the members present voted in the affirmative. Said Ordinance was adopted this 8th day of December, 2011.


Mary Ann Leifer
Mayor


Michael Murray
Clerk/Treasurer


Dexter K. Bastin

December 8, 2011
Date



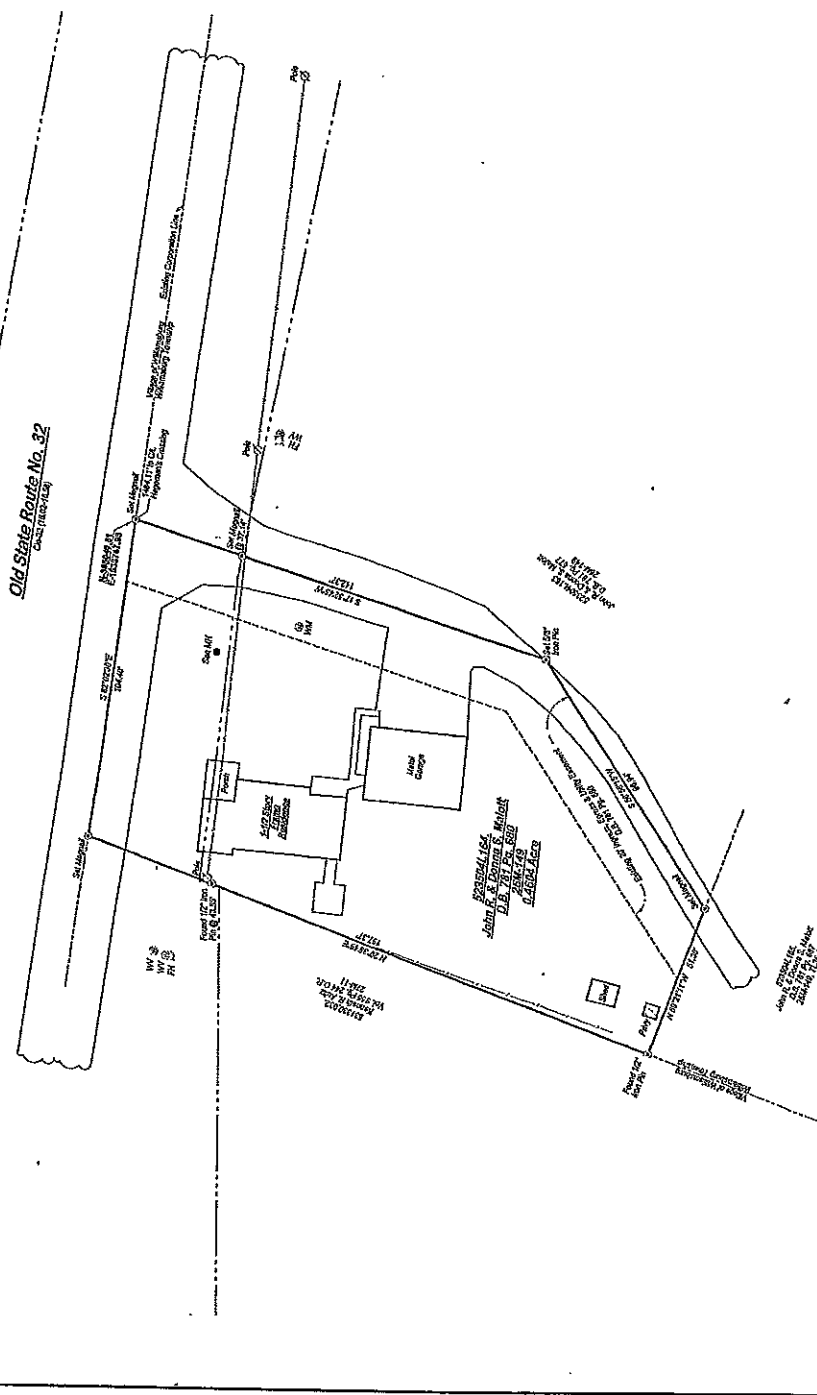
GRAPHICAL SCALE: 1" = 200'
 BASIS OF BEARINGS: GRID BEARINGS
 OHIO STATE PLANE COORDINATE SYSTEM
 COUNTY ZONE

SOURCE DOCUMENTS, AS SHOWN
 OCCUPATION: AS SHOWN

From Chain	From Chain	From Chain	From Chain
10 871720W 142'	102004300'	E13307207'	
24 222220W 84'	222220W 84'	E13307207'	
10 871720W 142'	102004300'	E13307207'	
11 102004300'	102004300'	E13307207'	
24 222220W 84'	222220W 84'	E13307207'	
10 871720W 142'	102004300'	E13307207'	
24 222220W 84'	222220W 84'	E13307207'	
10 871720W 142'	102004300'	E13307207'	
24 222220W 84'	222220W 84'	E13307207'	
10 871720W 142'	102004300'	E13307207'	
24 222220W 84'	222220W 84'	E13307207'	

Description of Property to be Annexed - 0.4804 Acres

Sites in the Township of Williamsburg, County of Clermont, State of Ohio, and being a part of John Harvie's Military Survey No. 3345 and being more particularly described as follows:
 Beginning at a point set in the centerline of Old State Route No. 32 (R-285048 R1 E-153757.53 Ohio South Zone), said point being 1484.11' northwest of the centerline intersection of Old State Route No. 32 and Pleasant's Crossing; thence S 02° 52' 42" W, a distance of 164.37' to a set 40" iron pin, passing through a set nail at 37.14';
 Thence S 67° 58' 15" W, a distance of 96.36' to a set iron pin;
 Thence N 67° 21' 15" W, a distance of 51.30' to a found 1 1/2" iron pin in the line of Kershner's Survey; thence following the line of Kershner's Survey to the Village of Williamsburg; thence with said line and the centerline of Pleasant's Crossing, a distance of 197.37' to a set iron pin in the centerline of Old State Route No. 32, passing through a found 1 1/2" iron pin at 153.26';
 Thence with the centerline of Old State Route No. 32 and the existing corporation line of the Village of Williamsburg S 82° 42' 39" E, a distance of 144.49' to the CORNER OF BESSMAN'S;
 Contains 0.4804 Acres, subject to legal highways and easements and restrictions of record;
 Being the same property conveyed to John R. & Dorcas S. Meikitt as recorded in Deed Book 281 Page 658 of the Clermont County Recorder's Office and being all of Parcel Identification Number 5235041.164.
 Said description is the result of a survey and plat made by Gary Phillip Nichols, Ohio Professional Surveyor No. 5557 and dated 23 September 2008.



Annexation Plat
 To
 The Village of Williamsburg
 John Harvie's Military Survey No. 3345
 Williamsburg Township
 Clermont County, Ohio

Approval and Acceptance

The Town Council of the Village of Williamsburg, State of Ohio, by passage of Ordinance No. 12117-11, on the 23rd day of December 2011, do approve and accept for Annexation to the Village of Williamsburg, Ohio, the lands hereon shown on this Plat, and authorize the Clermont County Recorder to record a copy of this plat in the public records.

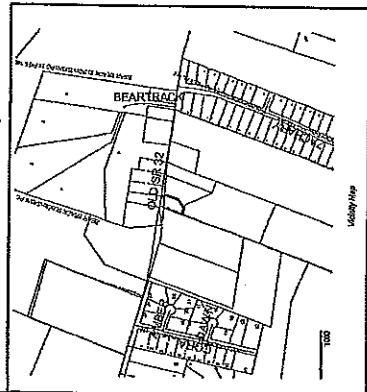
Albert G. Taylor
 Mayor, Village of Williamsburg
 ALBERT G. TAYLOR
 Mayor, Village of Town Council

Gary Phillip Nichols
 GARY PHILLIP NICHOLS
 PROFESSIONAL SURVEYOR NO. 5557



Nichols
 SURVEYING

City of Williamsburg, Ohio
 15000
 15000
 15000



Rudd, Rebecca

From: Rudd, Rebecca
Sent: Wednesday, December 21, 2011 8:21 AM
To: 'therron@communitypress.com'; 'clermontsun@fuse.net'
Subject: chg of mtg date
Attachments: 2012-January- 2012-reg mtg date.doc

Good Morning,

Please be advised and post as a PSA (no cost) the attached notice regarding the date change for the January 2012 Clermont County Board of Elections Monthly Board Meeting. Please let me know if you have any questions.

Thank you.

Becky Rudd
Clermont County Board of Elections
76 S. Riverside Dr.
Batavia, OH 45103
513-732-7275

Clermont County Board of Elections
Notice of Change of Meeting Date
for the January 2012 Regular Board Meeting

The Regular Monthly Board Meeting of the Clermont County Board of Elections has been rescheduled for Thursday January 19, 2012 at 10:00 a.m. The meeting will be held at the Board Office, 76 S. Riverside Dr., Batavia, 45103.

Tim Rudd - Board Chairman
Judy Miller - Director