

Chairman Tim Rudd called the Meeting to order at 10:00 a.m. Rick Combs led the Pledge of Allegiance. Board Members present were Tim Rudd, Dave Lane, Rick Combs, and Paul Campbell. Also present were Judy Miller – Director, Mike Keeley – Deputy Director, and Becky Rudd – Clerk taking record.

OTHER ATTENDEES: Keith Corman – SOS Liaison

APPROVAL OF MINUTES:

2013-28 – Paul Campbell made the motion to approve the minutes from the March 28, 2013 Regular Meeting and April 16, 2013 Special Board Meeting. Rick Combs seconded the motion. Upon roll call, all Members voted “yes”.

APPROVAL OF BILLS:

2013-29 – Dave Lane made the motion to accept and pay the bills as of April 25, 2013. Paul Campbell seconded the motion. Upon roll call, all Members voted “yes”.

PUBLIC TEST FOR MAY 7, 2013 SPECIAL ELECTION:

Dave Lane and Rick Combs observed Dan Shebesta (ES&S) run the Test Deck Ballots thru the 650 ballot scanner. The Board compared the control sheet to the computer results of the Test Deck and found that the computer was counting accurately.

2013-30 – Dave Lane made the motion to accept the Results of the Test Deck. Rick Combs seconded the motion. Upon roll call, all Members voted “yes”.

DIRECTOR’S REPORT:

Director Miller updated the Board on the Special Election. The bags (election supplies) are almost completely packed. The poll workers are in place and the classes for provisional clerks are scheduled for next week.

There are a total of 30,161 registered voters in the Milford Exempted Village School District.

To date there are: 788 absentee ballots issued, 36 voted in office, 751 ballots mailed, 534 have been returned by mail and 218 have not been returned yet.

We are up to date and ahead of schedule on the election.

Dan Shebesta will finish programing/testing the automarks today.

The election equipment will be deployed next week.

Judy brought to the Board’s attention that this is the 4th Year Renewal of the 5 Year Contract of the DIMS Annual License Extension (\$42,702).

Governor Kasich appointed James A. Shriver to the Common Pleas Juvenile/Probate Position effective July 1, 2013. This will leave a vacancy in the Municipal Court Judge Position (term ending 12/31/15), effective June 30, 2013. That position will be on the November 2013 Ballot as an Unexpired Term. Judy, Tim and Mary Lynne Birk have been trying to determine the filing deadline. Judy contacted the Secretary of State’s Office for direction. Their response was to consult with our Legal Counsel (Prosecuting Attorney) and perhaps the Ohio Attorney General. Dave wanted to clarify that there was not

a conflict of interest with Mary Lynne working on this matter and Judy stated that there was not, she is not seeking the appointment to the Vacancy that would be created on the Municipal Court. Tim asked Keith Corman to find some direction and decision from the SOS on this matter; he feels this decision should come from the SOS. Keith stated that he would be talking to the SOS today.

Judy reported on the visit with Terry Kuhl (ES&S/DIMS). Tim Murawski arranged a webinar to view their new product "Voter View". It is a nice product that pulls information from our Dims system and updates in real time. We now provide some of the same information on our website and through the link to the SOS's website, but in a different format.

They would have to add the labels and voter lists for the public to access the absentee information. The "Voter View" software would cost \$1,100 a month. Terry Kuhl was able to help us with updating reports, explained the Flex Reports, upgraded the Vote Remote, and helped Tonia with an issue regarding a DIMS Window problem. Overall it was a good visit.

The SOS has planned their Summer Conference for June 26 and 27 in Columbus. Last year the SOS held Regional Summer Conferences that were very well received. The conference ends the day before the IACREOT Conference starts. There is no agenda to date and Judy will wait until there is one to see what topics are being covered.

Judy discussed Employee Evaluations. There was not any money put in the budget for employee raises. Judy and Mike will proceed with the evaluations this month.

Rick inquired about a poll worker that served for 44 years that he had brought to Judy's attention. She stated that they are working on compiling a list of poll workers with their years of service. Our system does not contain all of the poll worker history data and Bonnie and Stephanie are trying to complete as much as possible. We will decide how we want to recognize these workers.

DEPUTY DIRECTOR'S REPORT:

Deputy Director Keeley brought to the Board's attention that Clerk Stephanie Haight had prior service credit (11 months). He would like the Board to add this to her record.

2013-31 – Rick Combs made the motion to so reward the additional service credit of 11 months to Stephanie Haight. Paul Campbell seconded the motion. Upon roll call, all Members voted "yes".

Mike gave the Board a preliminary proposal of the re-precincting project. Currently we have 201 precincts, by combining and dividing precincts we could have 169 precincts, a difference of 32. The maximum number of voters in a precinct is 1,400, but no minimum. Judy stated that there will be a significant savings by combining precincts. If we combined 30 precincts it would be an estimated savings of \$16,000 per election per year, and combining 20 precincts could save \$10,000 per election per year. This will also be a savings when we have to purchase election related equipment. Paul suggested that they move forward with the project and get details so the Board can make a decision. Judy suggested that the Board Members set up a work session and check out some of the possible changes. It was the consensus of the Board to review the proposed changes at the June Board Meeting.

Judy advised that we are experiencing problems at the Great Oaks Polling Location and it is no longer an ideal location for voting; we are looking at the St. Mark's Lutheran Church (also on Buckwheat Road) as an alternative location. We have used St. Mark's Lutheran Church in the past and they can hold up to six precincts. The Brantner Elementary School Polling Location is overcrowded and we would like to move some precincts to the All Saints Lutheran Church.

Judy added that while things are somewhat slow with such a small upcoming election the staff is making wise use of their time. Bonnie Carlier is creating a helpful history of candidates which requires her to go thru the minute books to find some of the information and Becky Rudd has worked on the Questions and Issues History. Both are very valuable references.

RESOLUTIONS: None

EXECUTIVE SESSION: None

NEXT MEETING DATE AND TIME:

May 7, 2013 at 6:30 a.m., Special Election Day Meeting,
May 20, 2013 at 10:00 a.m., Open Official Canvass
May 28, 2013 at 10:00 a.m., Certification of Special Election and Regular Monthly Board Meeting

ADJOURNMENT:


2013-32 – At 11:05 a.m. Dave Lane made the motion to adjourn. Rick Combs seconded the motion. Upon direction from the Chairman, all Members voted “yes”.



Timothy R. Rudd – Board Chairman



Dave A. Lane – Board Member



Rick W. Combs – Board Member



Paul L. Campbell – Board Member



Attest – Judith A. Miller - Director

**APPROVAL OF BILLS FOR REGULAR BOARD MEETING
APRIL 25, 2013**

VENDOR	DESCRIPTION OF PAYMENT	AMOUNT
INVOICES APPROVED BY DIRECTOR OR DEPUTY DIRECTOR:		
INVOICES APPROVED BY BOARD MEMBERS:		
BARRETT BROTHERS	PRECINCT KITS (46) MAY SPECIAL	\$ 1,219.00
DELAGE LANDEN	COPIER LEASE	\$ 324.57
DIMS	ANNUAL SOFTWARE MAINTENANCE FEE	\$ 42,702.00
JUDY MILLER	REIMBURSEMENT: IACREOT MEMBERSHIP FOR MILLER & KEELEY	\$ 340.00
JUDY MILLER	REIMBURSEMENT: IACREOT CONFERENCE REGISTRATION FOR MILLER AND KEELEY	\$ 800.00
PITNEY BOWES	POSTAGE MACHINE RENTAL	\$ 107.26
STAFF SALARIES	PAY PERIOD 04-01-13 TO 04-14-13	\$ 13,660.01
BOARD SALARIES	PAY PERIOD 04-01-13 TO 04-14-13	\$ 1,953.40
PART TIME EMPLOYEES	PAY PERIOD 04-01-13 TO 04-14-13	\$ 991.00
	TOTAL:	\$ 62,097.24