

Chairman Tim Rudd called the meeting to order at 10:00 a.m. Rick Combs led the Pledge of Allegiance. Board Members present were Tim Rudd, Dave Lane, Rick Combs, and Paul Campbell. Also present were Judy Miller – Director, Mike Keeley – Deputy Director, and Becky Rudd – Clerk taking record.

**OTHER ATTENDEES:** Mary Lynne Birck – Legal Counsel-Prosecutor’s Office, Andrew Williams – SOS Field Liaison arrived at 10:34 a.m.

**APPROVAL OF MINUTES:**

**2014-70** – Dave Lane made the motion to approve the minutes (3 sets) from the May 6, 2014 Primary Election Day Meeting, May 19 & 27, 2014 Opening of Canvass, Certification & Regular Board Meeting, and June 3, 2014 Automatic Recount Meeting. Rick Combs seconded the motion. Upon roll call, all Members voted “yes”.

**APPROVAL OF BILLS:**

**2014-71** – Paul Campbell made the motion to accept and pay the bills. Rick Combs seconded the motion. Upon roll call, all Members voted “yes”.

**DIRECTOR’S REPORT:**

Director Miller reported on the SOS Summer Conference held at Hueston Woods on June 23<sup>rd</sup>. She stated that it was a good conference. Matt Damschroder thanked us for bringing our entire staff and they were impressed that we brought our Legal Counsel. Everyone liked and appreciated riding together to the conference on the bus, we were able to discuss several topics on the ride home. Topics discussed were: absentee application mailing, poll workers, poll worker staffing at special elections, multi-precinct polling location, provisional voting, e-poll books, EAC report and the fact that there is no more HAVA money. Mary Lynne Birck attended the conference and stated that she was impressed with the camaraderie of our staff and remarked that it is due to “excellent management.” She also added that the training was comprehensive and that we are “heads above” many other counties. She was glad to meet the SOS Legal Staff and stated that she has read the Presidential Commission and it is a well put together report.

**Election Administration Plan**

Judy reported that the Election Administration Plan is due July 7 and must be signed off by the Board. The SOS came out with the outline of the plan and we have been working on it. Part of this plan involves a time study of election preparation. We are preparing for 18,000 absentee voters with 500 applications coming in a day. This will require us to bring on 7 part-time staff for this phase of the election (November 2014). We will be working on a “first in, first out” procedure when processing the absentee applications and mailing out the ballots.

There are 2 sets of the plans that are submitted, one complete and one with security redactions.

**2014-72** – Dave Lane made the motion to accept the Election Administration Plan as presented to the Board. Rick Combs seconded the motion. Upon roll call, all Members voted “yes”.

Judy advised the Board that ES&S will be coming into the office July 15 at 10:00 a.m. to give a demonstration of the e-poll books. The e-poll books have evolved into tablets or iPads and nearly every company has one. The Board is invited to attend. They will also bring pricing for election equipment. In

2015 we need to make decisions on where we are going with new equipment. She said there is a 10 year plan; the Commissioners have budgeted \$380,000 for upgrades or new purchases for the next 10 years (for replacement of the M100's with DS200's and the 650 ballot scanners with 850 ballot scanners) starting in 2015. They have also budgeted \$400,000 for E-Pollbooks. (These numbers came from Steve Rabolt verbally.) Mike added that he is working on a rent or lease program for the e-poll books because of their short shelf life.

Judy explained to the Board the need to change the August Board Meeting to certify any candidates and local option petitions. Should there be any write-in candidates that Board would have to meet to approve those candidates (deadline August 25).

**2014-73** – Rick Combs made the motion to change from August 28 to August 18, 2014 at 10:00 a.m. Dave Lane seconded the motion. Upon roll call, all Members voted “yes”.

Judy advised the Board of Directive 2014-17 regarding the voting hours for the 2014 General Election. We will post them on the website.

#### **DEPUTY DIRECTOR'S REPORT:**

Deputy Director Keeley reported to the Board that 4,632 NCOA (National Change of Address) cards have been mailed.

We are required to process this every year instead of every other year.

Mike also addressed the need for new office chairs for the staff. He contacted Hoh Furniture and they will bring several chairs to the office for the staff to try out. The chairs will cost between \$400 - \$500 each.

**2014-74** – Paul Campbell made the motion for the Deputy Director to move forward with the purchase of new chairs for the staff. Rick Combs seconded the motion. Upon roll call, all Members voted “yes”.

Tim inquired about the procedure of the BMV regarding registrations and change of address and are they required to register persons to vote. He was wondering if their work could help to eliminate some of these address changes. Judy stated that there is a problem within the system that is causing duplicate registrations. Other persons not wanting to be registered to vote claim they did get registered by the BMV.

**RESOLUTIONS:** None.

#### **EXECUTIVE SESSION:**

**2014-75** – At 10:46 a.m. Paul Campbell made the motion to go into Executive Session for the purpose to consider compensation of all staff members, who are considered to be Public Employees per Ohio Revised Code Section 121.22(G)(1). Dave Lane seconded the motion. Upon roll call, all Members voted “yes”.

**2014-76** – At 11:36 a.m. Paul Campbell made the motion to come out of Executive Session. Rick Combs seconded the motion. Upon roll call, all Members voted “yes”.

The Action Taken by the Board: No further action is to be taken by the Board at this point in time. The Board is waiting to hear from the Board of County Commissioners (BCC) and hopefully we will have the meeting as the BCC had suggested to be held in August. The Board would like a copy of the current sick leave policy as provided and adopted by the Board of Elections and would like the sick leave policy and sick leave to be placed on next month's agenda.

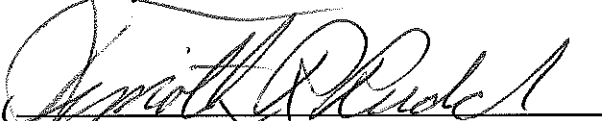
**NEXT MEETING DATE AND TIME:**

July 17, 2014 at 10:00 a.m., July Regular Board Meeting,  
August 18, 2014 at 10:00:am., Certify Candidates and Local Option Petitions to the  
November 4, 2014 General Election Ballot and Regular Monthly Meeting.

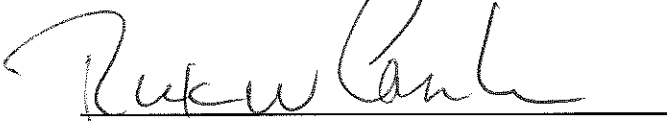
July 15, 2014 at 10:00 a.m., ES&S New E-Poll Book Demonstration  
August 25, 2014 at 4:00 p.m., Write-In filling deadline.

**ADJOURNMENT:**

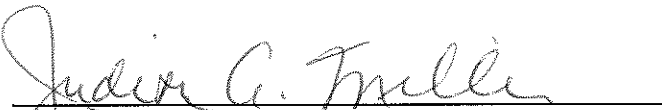
2014-77 – At 11:37 p.m. Rick Combs made the motion to adjourn. Dave Lane seconded the motion. Upon direction from the Chairman, all Members answered “aye”.

  
\_\_\_\_\_  
Timothy R. Rudd – Board Chairman

  
\_\_\_\_\_  
Dave A. Lane – Board Member

  
\_\_\_\_\_  
Rick W. Combs – Board Member

  
\_\_\_\_\_  
Paul L. Campbell – Board Member

  
\_\_\_\_\_  
Attest – Judith A. Miller - Director

**APPROVAL OF BILLS FOR REGULAR BOARD MEETING  
JULY 17, 2014**

VENDOR	DESCRIPTION OF PAYMENT	AMOUNT
<b>INVOICES APPROVED BY DIRECTOR OR DEPUTY DIRECTOR:</b>		
<b>INVOICES APPROVED BY BOARD MEMBERS:</b>		
ALPINE VALLEY WATER	BOTTLED WATER	\$52.50
BARRETT BROTHERS	NCOA MAILING	\$1,875.00
JANET BRATTEN	ELECTION WORKER FOR SUMMER CONFERENCE	\$80.00
GREGG CONRAD	MILEAGE TO POLLING LOCATIONS	\$41.44
DE LAGE LANDEN	COPIER LEASE 6-15-14 TO 7-14-14	\$324.57
E. S. & S.	ELECTION SUPPORT - DAN SHEBESTA 5-23-14	\$1,450.00
JUDY MILLER	REIMBURSEMENT - BUSKEN FOR E. S. & S. DEMO	\$26.85
TERRIE PRICE	ELECTION WORKER FOR SUMMER CONFERENCE	\$80.00
TIME WARNER	CABLE PAYMENT - 6-22-14 TO 7-21-14	\$26.57
J. ROBERT TRUE	PHONE BILL FOR JUNE	\$323.63
STAFF SALARIES	PAY PERIOD 06-09-14 TO 06-22-14	\$13,878.40
BOARD SALARIES	PAY PERIOD 05-12-14 TO 05-25-14	\$1,953.40
STAFF SALARIES	PAY PERIOD 06-23-14 TO 07-06-14	\$13,878.42
BOARD SALARIES	PAY PERIOD 06-23-14 TO 07-06-14	\$1,953.40
PART-TIME EMPLOYEES	PAY PERIOD 06-23-14 TO 07-06-14	\$300.00
	<b>TOTAL:</b>	<b>\$36,244.18</b>